

**Handouts from the  
DTASC Fall Mandatory Meeting  
August 26, 2017  
Wilson Middle School, Glendale**

**Contents**, with beginning page number (upper right corner)

All are 1 page unless otherwise noted.

The page numbers in this packet will not necessarily match those in Saturday's handout with the agenda. All the other handouts have been added to the agenda package, and pages re-numbered.

1. Agenda for Saturday's meeting
2. DTASC Calendar for 2017–2018
3. Minutes, DTASC Business Meeting, June 3, 2017 (5 pages)
8. Committee Reports
9. Treasurer's Report
10. Handbook Section E1, Participating School Rules, with changes in rules marked in bold. All changes were voted in at the June business meeting. (4 pages)
14. Handbook Section E2, Scene Rules for All DTASC Festivals, with changes in rules marked in bold. All changes were voted in at the June business meeting. (3 pages) These rules are always in effect at DTASC festivals.
17. Acting Categories for Fall Festival – Text rule, plus specific rules for events 3–6. Anything in bold is specific to this particular event. Any rules not in bold are standard for the event, regardless of how it's designated in any year.
18. Acting Categories continued, for events 7–9, plus the basic information for the three Tech events, which are numbered 0–2 in order to keep it to 1 digit for the computer.
19. Parent / Non-Competitor Code of Conduct – new, and required of anyone who is not a DTASC member or a participating student, or a room chair, or a judge.
20. Guidelines for Parents – a list of ways parents and other adults can help drama students and teachers – and DTASC – on the day of the festival.
21. Festival Jobs – a description of the various jobs that need to be done during the festival day. Coaches will receive a link for SignUpGenius for jobs in the same email as the links for registration. Any coach not signed up for jobs throughout the day will have jobs assigned. Running the festivals ourselves helps keep costs down. (4 pages)
25. Festival Registration Fees, How to Pay, and Late Fee – pay attention, or it could cost you extra money
26. Fall Registration – sample of the top of the form. Click on any of the bright yellow boxes (there's a comic strip talk balloon in each if you enlarge the pages), and a message will pop up with further information.
27. Fall Registration – sample of the end of the form. Don't try to print this form to send in. Print the email that you get when you click Submit.
28. T-Shirt Order Form. Pre-festival price is \$12 each; they are \$15 each at festival.
29. For high school seniors only, an announcement about DTASC scholarships. They can scan the QR code to download the applications.

## **Agenda for DTASC General Meeting**

- I. New Teachers' Meeting – Susan Eiden
- II. President's Welcome – Susan Eiden
- III. Minutes of June Business Meeting – Bill Garrett
- IV. Treasurer's Report – Lynn Lanning
- V. Parent Code/Procedural Concerns – Derek Heid
- VI. Open Forum – Members have 1 minute to speak on topics of interest to the group – Josh Brady
- VII. Calendar – Susan Eiden
- VIII. Associates Opportunities – Roger Graziani
  - A. CETA – Krista McElhai
  - B. EdTA – Anthony Robinson
  - C. YouthPlays – Jonathan Dorff
  - D. Shakespeare Center of Los Angeles – Ben Donenberg
  - E. Theatricum Botanicum
  - F. Others TBD
- IX. Advocacy – Marcia Barryte
- X. Summer Committees Reports
  - A. Handbook – Lynn Lanning
  - B. Judges Committee and explanation of ballots – Chuck Kuhn, Lynn Lanning
  - C. Computer Issues Update – Seth Cohen, Lynn Lanning, and Josh Brady
  - D. DTASC Scholarship dates and information – Susan Eiden
  - E. Securing Rights to Scenes – Chuck Kuhn
  - F. 100<sup>th</sup> Anniversary Committee Report – Roger Graziani and Seth Cohen
  - G. Spirit Award – Marcia Barryte
- XI. Fall Festival Rules/Categories – Susan Eiden
- XII. Break Out Sessions/Registration procedures – Josh Brady with Barbara Zatarain and Marcia Barryte
- XIV. Raffle
- XV. Adjourn

# DTASC Calendar

## 2017–2018 DTASC Calendar

DATE	EVENT	PLACE
August 19, 2017	Board Retreat	Hunter Home; Host: Susan Eiden
August 26, 2017	<b>Fall Festival Mandatory Meeting</b> 9am to 2pm New teachers meet at 8 a.m.	<u>Woodrow Wilson Middle School, Glendale</u> Host: Barbara Zatarain
<b>Sunday, October 1, 2017</b>	Fall Festival Organizational Meeting 12 noon to 3pm	<u>Calabasas High School</u> Host: Bill Garrett
October 28, 2017 NOTE Date Change	Varsity Division Fall Festival	<u>Calabasas High School</u> Host: Bill Garrett
November 4, 2017	Junior Varsity & Middle School Divisions Fall Festival	<u>Woodrow Wilson Middle School, Glendale</u> Host: Barbara Zatarain
January 6, 2018	Board Meeting	Hunter Home; Host: Susan Eiden
January 27, 2018	<b>Shakespeare Festival Mandatory Meeting</b> 9am to 2pm	TBD
On hiatus for 2018	CA Youth in Theatre Day	Sacramento, CA Contact: Gai Jones
March 24, 2018	Shakespeare Festival Organizational Meeting 9am to 12 noon	TBD
April 21, 2018	All Divisions Combined Shakespeare Festival	TBD
April 28, 2018	Senior Scholarship Application Deadline	Email to Gai Jones gai.jones@sbcglobal.net
May 12, 2018	DTASC Scholarship Auditions	TBD
May 19, 2018	Board Meeting 9am to 11:30am	TBD
June 2, 2018	Business Meeting 9am to 2pm	TBD

UPDATED 8/19/2017

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## **DTASC Business Meeting**

**June 3, 2017**

**Sante Fe High School**

### **President's Welcome**

The meeting was called to order at 9:10. Susan Eiden thanked everyone for being here and reminded us that the June Meeting is really important for the decisions that the organization has to make.

### **Minutes**

The January 28 Planning Meeting minutes were read, reviewed and approved.

### **Treasurer's Report**

Our treasury only has \$2,472.15 in unencumbered funds as of 5/20/17.

It was discussed that LAUSD is charging more for school use.

Please send any ideas that you may have to the board that will help the organization raise more money.

Treasurer's report was accepted. MSP

### **Membership Secretary Report**

Derek didn't have anything new to present but said he was open to ideas about how to get more people to the June Meeting. There were 22 members at the meeting.

### **Open Forum**

Shakespeare at the Huntington this summer - \$250, July 10-21.

If you're looking for any props from LITTLE SHOP please contact Lindsey Hamby-Real at Dodson.

Nicole Pedroche just closed CURTAINS and has set pieces available.

Marcia Barryte just closed THE WIZ and also has set pieces available.

Stephen Whelan advocated for open musical.

Art Miller has WORKING set pieces available - The "Working" letters.

### **Report from Shakespeare Festivals**

We need to have Rules committee members going into the rooms looking for the rules violations.

There was a shortage of judges for the Varsity Division festival. It was suggested that we reach out to local colleges and university. The website was turning away judges saying that we were filled. It was suggested to change the language on the site after the deadline.

### **Review 2017-2018 Calendar**

The calendar was approved in January

Calabasas High School offered their campus if the festival was able to be held on October 28.

Carol Potter moved to hold Varsity DTASC festival on Oct 28 at Calabasas High School. Walt seconded. MSP

### **Advocacy and CYIT**

Gai said that CYIT will not be held in Sacramento for 2018. The bill that supports the Theatre and Dance teaching credential passed but there is currently no funding for the standards. CTC is waiting for the standards before they'll pass the credential. It is in a holding pattern that they're trying to figure out how to navigate.

CETA conference will be held in October in Los Angeles.

### **Tabs Committee Report**

Things were working better at this festival but there were still issues. The committee will be meeting to discuss how to move forward. They will be ready to make a recommendation on how to move forward at the August meeting.

### **DTASC Scholarship Concerns**

This year there is \$1900 to give for scholarships. The timing of the scholarship audition led to really low numbers of people applying. Gai made a flyer about donating to scholarships. Bill made a motion to move the audition to after the Shakespeare Festival. Stephen Whelan seconded. MSP  
Art Miller made a motion to not give scholarships this year since our budget is so low. Stephen Whelan seconded. 5 yes, 12 no. Did not pass.

### **Social Media Report**

Nicole Pedroche has been actively asking people to take down videos that are titled DTASC. All have agreed, most of them have done it graciously.

### **100 Year Celebration Committee**

The 100th year celebration will take place late spring 2020. Seth and Roger will be creating a survey and sending out to the membership before the committee meets this summer to help guide their decisions.  
Possible sites for 2017-2018 Meetings and Festivals  
As decided earlier, Calabasas High School will be hosting the Varsity Fall

### **To Combine or Not to Combine**

There was a survey sent out prior to the meeting asking whether or not the Shakespeare Festival should be a combined division festival. There were a total of 46 votes - 38 in favor of combining, 8 opposed.  
MSP

To honor the vote of the survey, Stephen Whelan made a motion to combine the Shakespeare Festival if an appropriate site is found. Paula Hunter seconded. 14 yes, 8 no. MSP.

### **Copyright Issues**

Chuck Kuhn said that Samuel French has given permission for any of their titles to be performed at festival free of charge. Dramatists Play Service said that we can do any of their titles but will have to go through the application process. Chuck will organize a packet listing the publishers and their copyright policies and procedures for festival. Please contact him if you have any information to contribute.. His email is detamed@aol.com.

### **Acknowledgement of Honorees**

We will be holding a luncheon after the meeting at Geezers. There are 3 retirees: Marion Tompkins, Paula Warner, and Walt McDowell. 35 years: Susan Eiden. 20 years: Allison Johnson. 15 years: Lois Hunter, Elena Villa. 10 years: Tony Potter, Scott Bailey, Michael Despars.

### **Rules Suggestions**

Proposed Rules: \*= passed

\*1. Intent of the scene must be theatrical in nature, not choir driven. Songs in the scene need to help further storytelling. 12 yes, 5 no, 2 abstain. MSP

\*2. In straight-cut scenes, actors may play more than one role. 16 yes, 3 opposed. MSP

\*3. In Anything Goes, it is truly Anything Goes – singing is allowed. 10 yes, 9 opposed, 1 abstain. MSP.

4a. If using a scene from a musical in a non-musical category: singing is not allowed, but humming and background music is permissible. 1 yes, 16 no, 1 abstain. Does not pass.

4b. Addition to "Basic Parameters" E2-2 #11 regarding musicals, Bullet-point 2: Currently: Participants may use material from a musical for non-musical categories, providing there is no singing, humming or underscoring" Add the following: Using music from the selected musical play. No other singing is allowed, but humming and underscoring using non-specific melodies is permissible. 7 yes, 12 no. Does not pass.

\*5. College students of any age may judge JV and Middle School, but they must provide any previous school affiliation at judge registration. 16 yes, 3 opposed. MSP

6. A winning scene may not be repeated at another festival or in another division. 6 yes, 12 no. Does not pass.

7. If the school is entered in 2 or more divisions on the same day, the entries cannot be identical. They must be clearly different from each other. 0 yes, 14 opposed. Does not pass.

\*8. Revise E1-3 Rule 1: Currently: The Rules Committee and/or festival host and DTASC President are given the authority, in extreme circumstances, to place on probation, disqualify, and/or eject all entries of an entire school. Examples of extreme circumstances include but are not limited to: (Item 3): - discourteous behavior by the director, students or parents (eg. Abusive language or conduct worthy of censorship) toward an official of the festival. A letter of reprimand may be sent to the director and to the principal of the school in question. The decision in this matter shall be final Proposed change: ... discourteous behavior (eg abusive language or conduct worthy of censorship) by the direct, students, parents or other relatives, or any other person associated with the school toward an official of the festival including DTASC and host personnel, judges and room chairs. 17 yes, 0 no, 1 abstain. MSP

\*9. Amend E1-3 Rule #2: Currently: Rule 2: The Rules committee may not disqualify an entry in the final round unless the sponsor has been notified of alleged rules violation by the Rules Committee, in person, previous to the final round. (Exception: See #10) All disqualifications must be cleared by DTASC President.

Rule 10: A scene found to be in violation of any rule may be immediately disqualified, with any awards revoked, if it was entered by a school that has previously received warnings at two or more festivals for similar infractions. Furthermore, upon review by the DTASC President, the school may be suspended from competition for the next festival.

Amend 2 & 10 as follows: - Egregious rule breaking at the awards assembly will be disqualified regardless of whether the school was warned or not - However, the President still has discretion (i.e. the students wearing coats & ties and were headed to prom might be excused, but chair throwing would not be Egregious rules violation defined to be in violation of guidelines set forth in Student And Teacher codes of conduct or action determined to be unsafe. 13 yes, 4 opposed. MSP

10. If a scene is disqualified at any time during the day of a festival (including the awards assembly), the entire school will become ineligible for any Sweepstakes awards at that festival. 0 yes, 15 no, 1 abstain. Does not pass.

11. Alter the "Basic Parameters" E2-1 #7 regarding introductions: Currently: "... no longer than 100 words or longer than 30 seconds"

Proposal 1: "... no longer than 100 words AND longer than 30 seconds" Does not pass.

Proposal 2: "... no longer than 100 words AND longer than 60 seconds" Does not pass.

Proposal 3: "...unless otherwise noted, introductions shall include only code, title and author, and last no longer than 30 seconds" Does not pass.

\*12. Addition to "Basic Parameters" E2; "Individual words or phrases may not be combined at random to create new lines" 13 yes, 5 no. MSP

\*13. Addition to "Basic Parameters" E2- #7 regarding introductions: School Code, playwright and title does not count towards the maximum 100 word total. 10 yes, 7 no. MSP

14. Addition to "Basic Parameters" E2-2 #11 regarding musicals: Add phrase, copyright allowing. 7 yes, 9 no, 1 abstain. Does not pass.

\*15. Amendment to "Basic Parameters" E2-2 #13 regarding wearing of dresses: Currently: Girls may hemline and may wear, if desired, leggings (any solid color) under skirts. (Dresses of any kind are not permitted for acting categories.)

Amend to: Girls may wear skirts or dresses — any plain solid color, plainly-styled, knee-length or longer, with a neat, same-length hemline and may wear, if desired, leggings (any solid color) under skirts or dresses. 16 yes, 0 no. MSP

16. Addition to "Basic Parameters" E2-3 #18 to include: Chairs may not be banged, forcefully, on any performance floor." 7 yes, 8 no, 3 abstain. Does Not pass.

17. Possible reduction and addition to "Acting Categories – Music" for all Shakespeare Events:

17a. Remove: Music may be from any source (copyright issues?) 1 yes, 16 opposed. Does not pass.

17b. Remove: The tune can be from any source. 0 yes, 17 no. Does not pass.

17c. Remove: Rap is permitted, as long it follows the rules for music. 3 yes, 12 no. Does Not pass.

17d. Add: Only songs listed in selected Shakespeare play selected for each Category may be used. Did not vote

17e. Add: May use lyrics for any song mentioned in Shakespeare play selected For each category, even if lyrics do not appear in text. 15 yes, 1 opposed. MSP

17f. Add: As always, student created, unidentifiable melodies may be added for humming, underscoring, or to create a song using Shakespeare's words. Did not vote

17g. Add: Created melody should/must reflect author's intent. 5 yes, 9 no. Does not pass.

\*18. Add into rules section: Allow challenged scenes the chance, in most cases, to address/alter any rule deemed violated [Current practice, however not currently a part of written rules]. 15 yes, 0 no. MSP.

19. Re: Rules Enforcement: If a scene in the Finals Round or Awards Assembly is determined by the Rules Committee, President (or designee), to be in violation of the Codes of Conduct (Student or Teacher) that scene may be disqualified, even if no prior rules infraction has been reported.

13 yes, 2 no, 2 abstain. MSP

### **Event Suggestions**

#### **FALL FESTIVAL EVENTS:**

**Small Group** - \*\*\* indicates winners

\*\*\*Horror/Thriller plays - 11

\*\*\*Student written based on a painting (Renaissance to 1970) - 14

Group Serious- Single Author (Tennessee Williams) - 0

Group Humorous- Single Author (David Ives) - 8

(straight cut)\*\*\*Leading Ladies- female lead role - 11  
 Open Drama - 0  
 Open Humor - 0  
 The Realists (Ibsen, Chekov, Williams, Miller, etc.) - 10

### **Musical**

\*\*\*Open Musical - 10  
 Anything Goes Disney - 1  
 Samuel French Musicals - 0  
 The Biggest Losers - 8

### **Tech**

\*\*\*\*Alice in Wonderland (any stage cutting) - 8  
 1,000 Arabian Nights (one of the stories) - 7  
 Rock N Tech - 4

### **SHAKESPEARE FESTIVAL EVENTS**

#### **Small Group**

Hamilton Style - play as rap/hip hop - 0  
 \*\*\*Wizarding World- 11  
 You're Allowed One- 3  
 \*\*\*Breeches- All female cast- 11  
 One play -- one scene; All schools get the same scene- 8, second vote 6  
 Converting movies into Shakespeare language- 7  
 \*\*\*Shakespeare Bare-open, straight cut, no chairs- 8, second vote 12

#### **Large Group**

Family Issues- 2  
 Shakespeare in Rep - (comedic scene then dramatic scene from same play) - 7, second- 8  
 \*\*\*Shakespeare Musical - (Shakespeare text, putting it to music) - 7, second- 9  
 Great Battles

#### **Tragedy**

\*\*\*Titus - 9  
 Romeo & Juliet - 2  
 Othello - 6

#### **Comedy**

Much Ado About Nothing - 3  
 \*\*\*Taming of the Shrew - 10  
 As You Like It

Meeting was adjourned at 2:05.

Minutes submitted by Bill Garrett.



## DTASC Committee Reports, Summer 2017

### Handbook Committee

- Reviewed changes to rules, Fall & Shakespeare Event Rules
- Shared out parts of the handbook for revision and updating.
- While the online handbook in Google docs is not ready yet, it is in progress. In the meantime, revisions will be posted online with rev 9-17 as part of the title.
- Any further changes to the handbook should be online by Labor Day.
- The “kid-friendly” tech directions will be added as a separate section this year, not part of E3.
- They also will be online by Labor Day.

### Tabs Committee

- The Tabs computer program is still only partly finished. We will do Tabulations using Microsoft Excel until the FileMaker program can be completed.
- It will probably be two years before we can afford to pay for the rest of the specialized computer program. At that time, Lynn Lanning expects to spend a week in Chicago with the programmer, so he can finish all the things we need.
- The program has to work successfully at 2 major festivals before we make the final payment.

### 100<sup>th</sup> Anniversary Committee

1. Still trying to formulate plans. The event, in some form, will probably take place in June 2020.
2. The committee welcomes any suggestions and asks for participation by other DTASC members & alumni – this needs a lot of planning.
3. **VERY IMPORTANT: Would everyone at the meeting today please take the survey about the 100<sup>th</sup> Anniversary celebration:**  
<https://www.surveymonkey.co.uk/r/83V7XV9>  
 The link has also been emailed to you.

## **DTASC Treasurer's Report – August 26, 2017**

In checking at the beginning of the fiscal year, July 1, 2017, we had \$6,356.18.

Since then, we have paid \$1200 for 2016 scholarships. We have also paid board insurance, an annual fee for SignUpGenius so we can use it for judge signups for specific festivals, bulk printing for the fall festival and this meeting, and other incidentals.

I deposited \$976 in July – checks from the last festival that arrived very late, a donation to scholarships, and some dues.

At the moment we have \$4,124.82 in the checking account, with \$1,550 of that still encumbered for 2017 scholarships.

However, that's enough to get us through until the first batch of registration fees for Fall Festival can be deposited in early October.

First batch = school checks that arrive by the Organizational Meeting, personal checks and money orders that can be cashed immediately, and credit card payments.

Having money after the festival depends on how much the schools and school districts charge us, how much we end up paying judges, what our income is, cost of hospitality and lunches, printing costs, and the other incidentals for running a festival.

Having money for scholarships may mean having a scholarship drive or some kind of fundraiser. When the bank account balance is under \$10,000, no additional money is taken from it for scholarships. Some of the money in the account is from judges' donations to scholarships, but the total donated by judges at the Shakespeare festivals was \$165 – a new low.

Where did our money go?

- A lot of it went for the incomplete computer program, and more will go to that when we have it available, so that we can complete the program. The completed computer program will take the registration information, assign school codes, sort everyone into the correct round 1 & 2 rooms in random order, separate the two monologues from each other in rounds 1, 2 and semis, tabulate scores, assign groups to the appropriate semi-final and final rooms, assign sweepstakes points, and provide reports that show how everyone did during the day. Currently it does much of that, but not all. When we have the money to pay for the rest of program, we will get the rest of it written as efficiently as possible. The agreement is that the program has to work as we need it for two major festivals before they receive final payment.
- Some of the money went for the computer equipment to support the program, and to pay for the software licenses. We have purchased the software licenses outright this year, to avoid paying annual fees of at least \$1500 forever.
- We are using FileMaker for the basis of the computer program, and it can be updated as needed in the future. Once we get this put together, we will not need to write a new program from scratch.
- The old computer program we had did quite well for about 10 years, but had to be used on the internet and could not be updated. Eventually it would not work with newer internet browsers.
- In case you missed the June meeting, we barely broke even with the two Shakespeare festivals. And the LAUSD has added extra fees for use of their school premises.

## **DTASC FESTIVAL RULES**

### **PARTICIPATING SCHOOLS RULES**

#### **DIRECTORS / COACHES / DRAMA TEACHERS**

Definition: “Active member” may also be referred to as teacher, coach, or director. All of these terms used anywhere in the DTASC handbook mean “an active DTASC member,” i.e., someone who has paid dues for the current school year.

1. All festival and scholarship entries must be directed by an active member of that school. Currently enrolled secondary students may direct, if supervised by that official faculty member. Violation will result in immediate disqualification of all entries and suspension of that school from the next festival.
2. Each coach must bring to festival—and have within easy reach at all times—emergency information for each of their attending students. Each coach and student and the student’s parent/guardian will also sign a Code of Conduct to be submitted upon arrival.
3. Directors must also bring a binder with all DTASC scenes to festival and leave it at the registration table upon arrival. They can reclaim it from Rules after Finals.
4. In addition, directors must bring the Master Cuttings List, filled out completely, to leave at the registration table, separate from the scripts and codes of conduct.
5. Each entered DTASC director must participate on the day of the festival on a committee or as a judge. Failure to do so would result in forfeiting his/her entry for the following semester’s festival. Directors must remain as chaperones to supervise their students. In an emergency, a DTASC member will be allowed a substitute. Any director who has an all-day committee assignment or who has groups entered in more than one division at the same festival should have a designated assistant chaperone for each division who will actively supervise the students.

#### **DIVISIONS**

1. The festival is divided into three divisions:
  - Middle School (formerly Division A) — 6<sup>th</sup>–8<sup>th</sup> grades
  - Junior Varsity (formerly Division B) — 8<sup>th</sup> and 9<sup>th</sup> grades
  - Varsity (formerly Division C) — 9<sup>th</sup>–12<sup>th</sup> grades
2. A DTASC director may enter any of the divisions for which the school has qualified students. An individual student, however, may enter only one division per festival, and participate in only one event.

*continued*

## PARTICIPATING SCHOOL RULES, CONTINUED

### SCHOOLS

1. Entries must come from a single school that includes students in the appropriate grades, and no student can be entered in more than one category. If a school has only boys or only girls, it may join with one other school of the opposite sex to enter as a competing team for reason of rules and fees. DTASC is open to entries on a reciprocal basis to schools from other states or countries in an effort to promote cultural understanding and an appreciation of diversity.

### NOTIFICATION OF PLACEMENT

1. Students are not to be notified of placement in any rounds, or of comments on Judge's Share Sheets during the festival. Semi-finalists and finalists will be announced at the scheduled assemblies.

### REGARDING JUDGES

1. No director, parent or student may attempt to influence the decision of any judge or discuss in the hearing of any judge the merits of any participant.
2. No director, relative, or friend may act as a judge in a section or Rules Committee decision in which s/he knows a participant.
3. The opinions of the judges as to the excellence of the performance and the judge's decision as to the ranking of the contestants should not be challenged. Any protest regarding rules violations should be made to the Rules Committee, and only by a DTASC director. The Rules Committee's decision shall be final.  
**NOTE: Judges are asked to report to Rules the school code of any scene they feel is age inappropriate or in which safety is a concern. The Rules committee will then contact the coach.**
4. No judge may judge the same event within the same division more than once unless absolutely unavoidable.
5. VARSITY DIVISION — must be at least 21 years of age  
**JUNIOR VARSITY AND MIDDLE SCHOOL DIVISIONS — College students of any age may judge JV and Middle School, but they must provide any previous school affiliation(s) at judge registration and show their college ID.**

**NOTE: The penalty if judges disregard these rules is that the school they are connected to may be disqualified.**

*continued*

## PARTICIPATING SCHOOL RULES, CONTINUED

### RULES ENFORCEMENT

1. The Rules Committee and/or festival host and DTASC president are given the authority, in extreme circumstances, to place on probation, disqualify, and/or eject all entries of an entire school. Examples of extreme circumstances include but are not limited to:
  - unsportsmanlike conduct
  - inappropriate material
  - **discourteous behavior (eg. abusive language or conduct worthy of censorship) by the director, students, parents, relatives, or anyone else connected to the school toward an official of the festival, including DTASC and host personnel, judges, and room chairs**

A letter of reprimand may sent to the director and to the principal of the school in question.

The decision in this matter shall be final.

2. **Normally**, the Rules Committee may not disqualify an entry in the final round unless the sponsor has been notified of alleged rules violation by the Rules Committee, in person, previous to the final round. (Exception: See #11, next page.) All disqualifications must be cleared by DTASC president.

**Exception:**

- **Egregious rule breaking at the awards assembly will be disqualified regardless of whether the school was warned or not**
  - **“Egregious rules breaking” is defined to be in violation of guidelines set forth in Student and Teacher codes of conduct or action determined to be unsafe**
  - **The President may still exercise discretion about the penalty**
3. All sponsors or an adult representative from each school must check in with Rules between each round. Failure to do so constitutes grounds for disqualification from any category where a rules infraction has occurred if that violation is repeated in a later round. Once a sponsor has been notified of the violation, the students must make any adjustments necessary to correct the violation. If the violation occurs again, the scene will be disqualified.
  4. **Challenged scenes will be given the chance, in most cases, to address/alter any rule deemed violated.**
  5. 5. If a rules violation which has already been brought to rules and reported to the appropriate sponsor is broken again during the final round or award assembly performance, the scene will be disqualified by the Rules Committee with the approval of the DTASC president, and the award will be given to the next highest placing scene. Sweepstakes points will be adjusted accordingly.
  6. Any school that intentionally changes material or scene content, including content of student written scripts, between rounds without the guidance of the Rules Committee will be disqualified in the category in which the change occurred.

*continued*

## PARTICIPATING SCHOOL RULES, CONTINUED

7. Rules Committee has the final authority to interpret the rules regarding festival attire on the day of the competition which can lead to a warning and/or disqualification of any group.
8. Rules Committee also has the authority to warn and/or disqualify any other clothing item not mentioned above if, in their opinion, it does not meet the standards of safety or modesty imperative to a DTASC festival.
9. At festival, only the DTASC president, the Rules Committee, any individual requested by the Rules Committee, and the coach in question may be present to determine the status of a rules violation.
10. Any disqualifications during the festival must be reported to Tabulations on a form signed by the DTASC president.
11. A scene found to be in violation of any rule may be immediately disqualified, with any awards revoked, *if it was entered by a school that has previously received warnings at two or more festivals for similar infractions*. Furthermore upon review by the DTASC President, the school may be suspended from competition for the next festival.

### NOTE:

- **Egregious rule breaking at the awards assembly will be disqualified regardless of whether the school was warned or not**
- **“Egregious rules breaking” is defined to be in violation of guidelines set forth in Student and Teacher codes of conduct or action determined to be unsafe**
- **The President may still exercise discretion about the penalty**

*continued*

## SCENE RULES FOR ALL DTASC FESTIVALS

### BASIC PARAMETERS

1. The selection is to be memorized.
2. Group scenes are not to exceed eight (8) minutes. Individual and small group events are not to exceed five (5) minutes. Tech categories are not to exceed eight (8) minutes. The Events Sheet included in the registration packet should be consulted for all events that have been established for a specific festival. If the time is exceeded, participants must be stopped, but are not disqualified. If participants fail to stop after a warning, they will be disqualified.
3. **The playwright's lines must be used. Individual words or phrases may not be combined at random to create new lines.**
4. Scenes must be suitable for student actors and audiences, with some only 10 years old.
  - Any suggestive acting that denotes sexual activity of any kind except kissing and embracing is strictly forbidden in festival scenes and will result in disqualification.
  - No explicit sexual language or profanity of any kind is allowed. Language found in Shakespeare's plays (i.e., hell, damn, and bastard) is acceptable. Please note that Shakespeare used "bastard" only to mean an illegitimate child, not as a pejorative.
  - No scene that makes a parody of or is offensive to alternative lifestyles, religions, sexual orientation, or culture is allowed.
  - For Middle School (Div A), kissing on the mouth is not permitted. For Junior Varsity (Div B), only a quick non-sexual kiss on the mouth is permitted. No tongues should be visible. For both divisions, any horizontal embracing or other sexually intimate body contact is strictly forbidden in festival scenes.
5. Once a group has been established in Round One, no group members can be added or exchanged for different students. If Round One is missed, approval to be double ranked in Round Two **MUST** be received from the president. Any alterations to round participation and room placement must have written approval by the DTASC president.
6. Due to copyright laws, no videotaping or photographing of scenes in any round is allowed.
7. Sound effects are permissible, but only through the use of a participant's hands, feet, or mouth. No manufactured devices may be employed.
8. The optional introduction, which by definition is at the beginning of the performance, cannot be longer than 100 words or cannot be longer than **30 seconds**. **Performers must announce school code, title and playwright; these do not count toward the 100 words total, but cannot extend the introduction past the 30 seconds maximum.** Performers **must** signal a clear break to the judges that the intro is finished and the performance will begin. The intro is counted as part of the total time.

*continued*

## SCENE RULES FOR ALL DTASC FESTIVALS, CONTINUED

9. No participant may perform in more than one event; however, a participant may portray more than one character and may enact a character of the opposite sex. Personal pronouns may be changed in the text where necessary.
10. At least one category per festival must be designated as a “straight” scene. A “straight scene” must be derived from a single scene from a play, as written by the playwright, with any editing or cuts permitted only to delete insignificant characters, to make pronoun changes for clarity, **to remove profanity (required)**, or to complete the scene within time constraints. The playwright’s intent must be honored. **Actors may play more than one role.**
11. Unless the scene is specifically designated as a parody, author’s intent must be preserved in all scenes.
12. MUSICAL is a permanent 8-minute category for Fall Festival. **Intent of the musical scene must be theatrical in nature, not choir driven. Songs in the scene need to help further storytelling.**
13. As the festival contains a MUSICAL category, all other group scenes must be from non-musical shows not listed as musicals in a catalog, with the following exceptions:
  - Audition monologues may contain a musical selection even if there is another musical category.
  - Participants may use material from a musical for non-musical categories, provided there is no singing, humming, or underscoring.
  - In Anything Goes, singing is allowed.
14. Participants must wear DTASC PERFORMANCE DRESS, including shoes as indicated in rule #15. This is established as:
  - Pants/J Jeans — any solid color, plainly-styled, ankle-length.
  - Shorts — plainly-styled, solid-color, modest in style and length (fitted at the waist with legs that reach at least one inch beyond the fingertips when arms are extended at the side of the body).
  - Shirts — a plain button-up collared shirt, long or short sleeve; any plain solid color t-shirt, long or short sleeve; or any official DTASC t-shirt is acceptable. No cutting, rolling up, or modification of the shirt is allowed. (See #16 and #17 for slight exceptions.)
  - Girls may wear skirts **or dresses** — any plain solid color, plainly-styled, knee-length or longer, with a neat, same-length hemline and may wear, if desired, leggings (any solid color) under skirts **or dresses**.
  - No accessories
  - No alterations to standard design
  - No rips or cut-outs
  - No designs/writing/printing on any clothing (except official DTASC t-shirts).
  - No bare midriff, spaghetti straps, plunging necklines, underwear that is visible, nor immodestly revealing apparel.
  - Solid layering of shirts is permitted.

*continued*



## SCENE RULES FOR ALL DTASC FESTIVALS, CONTINUED

15. Shoes are required. Special footwear (i.e. tennis shoes, ballet slippers), except tap shoes, is acceptable for all events.
16. No theatrical makeup is allowed in any acting event, but may be required in tech theatre costume categories.
17. Clothing restrictions:
  - Clothing may not be used as props (e.g. scarf used as a noose), except as would be used in the normal course of a scene (i.e. actress may spread skirt to curtsy before the Duke, character may roll sleeves up or down if the scene requires it).
  - Clothing may not be rearranged during the scene to create a different “costume” or indicate a different character. (See #18 for slight exception.)
  - No clothing can be removed for any reason during a scene.
18. A skirt may be tucked to create pants. (This is the sole exception to Rule #17.)
19. No properties may be used. Only chairs will be permitted. All event participants will be permitted to use four (4) chairs, with the exception of individual event participants, who may use two (2) chairs. *Chairs may not be thrown or forcefully propelled*, but may be used in any other manner *considered safe* (except if the scene is pantomime, in which case the chair must not be moved in any fashion). Schools may provide their own chairs with the following stipulations:
  - Chairs must be “typical” to a secondary academic classroom.
  - Standard folding chairs are permitted. A participant may fold a folding chair during a scene.
  - Chairs should be in standard, institutional, manufactured colors only.  
*No decorations may be added.*
  - Chairs may be padded.
  - No modified stools or cubes are allowed.
  - The host school will still provide chairs for schools who do not bring them.
  - *School code should be placed on the chair in an area out of sight so that they can be returned to the proper owners if misplaced or lost.*

FOR RULES PERTAINING TO SPECIFIC FALL OR SHAKESPEARE EVENT CATEGORIES, PLEASE REFER TO FALL EVENT RULES IN SECTION E3 AND SHAKESPEARE EVENT RULES IN SECTION E4.

## SPECIFIC RULES FOR FALL EVENTS 2017

## ACTING CATEGORIES

## TEXT

1. No play by Shakespeare may be used in any category. Verse drama is acceptable.
2. Because event 9 is designated as a musical, no singing from a musical is allowed in other categories except as noted for monologues. The libretto of a musical may be used as long as no one sings or hums. Songs included in plays not listed as musicals may be used, and underscoring without lyrics is allowed.

(Definition of “professionally produced”: Performed by persons receiving pay.)

## EVENT 3: RULES FOR AUDITION MONOLOGUE

1. The participant will prepare and present two monologues. The entire presentation is not to exceed five minutes. One of the monologues must be from a modern play (1920 or after) and one must be from a classical play (before 1920). One of these monologues must be humorous, the other must be serious. The combination is determined by the participant or director. A capella singing is permitted in one of the monologues. Monologues cannot be student-written.
2. No material from Shakespeare may be used.
3. No more than two (2) chairs may be used.

## EVENT 4: RULES FOR LEADING LADIES – STRAIGHT SCENE

1. Must have 2 to 4 performers.
2. Must be a maximum of 5 minutes.
3. Must be a STRAIGHT scene from a single professionally produced or published play written for the stage. It cannot be student written.
4. All DTASC Straight Scene rules apply. See E2–2, #10.
5. **At least one of the main characters in the scene must be a female (the “leading lady” of the category).**

## EVENT 5: RULES FOR HORROR / THRILLER PLAYS

1. Must have 2 to 4 performers.
2. Must be a maximum of 5 minutes.
3. **Must be from a single professionally produced or published play written for the stage; it cannot be student written.**
4. **Must be of the classic horror/thriller genre. May be a mystery or parody that fits the genre, as long as the playwright’s intent is upheld.**

## EVENT 6: RULES FOR STUDENT ORIGINAL – BASED ON A PAINTING, RENAISSANCE TO 1970

1. Must have 2 to 4 performers.
2. Must be a maximum of 5 minutes.
3. **Must be written by one or more students at your school.**
4. **Must be based on a specific painting.**
5. **Must bring 2 images of the painting to festival. Coach turns in one image stapled to Master Cuttings List. Students give other image to judges before Intro, and get it back after their performance.**
  - **Write the school code on the back of each print.**
6. **In intro, must state artist’s name and year painting was done.**

## EVENT 7: RULES FOR LARGE GROUP OPEN DRAMA

1. Must have 3 to 6 performers.
2. Must be a maximum of 8 minutes.
3. Must be from a single professionally produced or published play written for the stage; it cannot be student written.
4. Must be a scene of serious intent, not a parody.

## EVENT 8: RULES FOR LARGE GROUP OPEN COMEDY

1. Must have 3 to 6 performers.
2. Must be a maximum of 8 minutes.
3. Must be from a single professionally produced or published play written for the stage; it cannot be student written.
4. Must be a scene where author's intent is humorous.

## EVENT 9: RULES FOR OPEN MUSICAL

1. Must have 3 to 10 performers.
2. Must be a maximum of 8 minutes.
3. Must be from a single professionally produced or published musical written for the stage; it cannot be student written.
4. It's a musical; it must include a capella singing.
5. **Intent of the musical scene must be theatrical in nature, not choir driven. Songs in the scene need to help further storytelling.**

**All rules from E1 and E2 are also in effect for all Fall Festival Events.**

## TECH CATEGORIES

### 2017: Tech Theatre: ALICE IN WONDERLAND

1. **Designs must be for any professionally produced or published play of Lewis Carroll's *Alice in Wonderland* written for the stage, including musicals.**
2. Must meet all divisional requirements for each category.

**See Tech Overview.pdf for a quick explanation of what's needed.**

**NOTE: We are working on a set of "kid-friendly" directions for the Tech categories, and will let you know when they are posted online. They will be up before Labor Day 2017.**

**Costumes & Makeup are available today – but please take only the ones for your division(s).**

## DTASC FESTIVAL

### PARENT / NON-COMPETITOR CODE OF CONDUCT

PARENTS, NON-COMPETITORS: In an effort to preserve an encouraging, collaborative atmosphere for our students, DTASC asks that each non-competitor (parent, friend, relative, etc.) read and sign this document. Observing the following rules will make the DTASC Festival a pleasant experience for all concerned. This form must be turned in to the REGISTRATION table (or T-SHIRT TABLE or JUDGES STATION if after 9:00 am) on the day of the DTASC Festival.

1. I realize that attending the DTASC Festival is a privilege, and that I am representing not only my student's theatre department but also their school district. I will be polite and cooperative all day.
2. I will wear my name badge at all times while at the DTASC Festival, with my student's school code.
3. I will adhere to the regulations of the DTASC Festival's host school, including but not limited to the prohibition of alcohol and tobacco products and other substances not allowed on school premises.
4. I will not take my student(s) or others off campus without the consent of their coach.
5. I will **turn off** my cell phone and other electronic devices during rounds and awards performances when I am in the performance room. I will make sure no phone calls or messages disturb the performances at any time.
6. **I will not take pictures of any kind during a performance, nor make any recordings.**
7. I am aware that, due to space and focus concerns, non-competition spectators are not allowed in performance rooms during Semi-Finals and Finals rounds. I will use this time to assist my student's coach and/or the DTASC organization with the running of the festival, if possible.
8. I will respect all students, campus organizers, DTASC membership, and district administrative personnel. **I recognize that my displeasure at any rules infractions or other perceived wrongs or other concerns should be shared in confidence with my student's coach, who will share with DTASC personnel as appropriate.**
9. THEATRE ETIQUETTE:
  - a. I agree that while watching *any* performance I will be respectful and quiet and will show appreciation by appropriate applause.
  - b. I will not interrupt any performances by entering or leaving during them.
  - c. If my student or school wins, I will model how to be gracious winner; if my student or school does not win, I will likewise model how to treat my student's peers with respect and civility.
  - d. As a member of the audience, I will respect the performance, the auditorium, and the entire school.
10. **I realize that if I or anyone from our school does not follow the code of conduct, we risk the disqualification of our school, including but not limited to the invalidation of any awarded trophies and plaques and the school being barred from participation at future DTASC festivals.**

I agree to all of the above Code of Conduct and will comply with all of the rules.

---

Printed name of parent/non-competitor / Signature

---

Cell phone number

---

Coach's signature / Cell phone number

## **GUIDELINES FOR PARENTS**

Welcome to our DTASC festival. Your presence today means that you are volunteering to help. Thank you!

The following is a list of times and places your help will be most needed.

1. **As you arrive:** Check that students have removed all possessions from the bus, such as LUNCH, jackets, all the pieces for their set exhibit, etc.
2. **Morning Registration:**
  - If there are lunch tickets, gather meal orders, get tickets and deliver payment for lunch. Help distribute programs, school code tags and pins. Make sure that all the students know the location of the first round where they will be performing.
  - **ESSENTIAL:** Sign in on the Parents list and get a PARENT PASS to wear all day. Your school code goes on the pass. Passes are at the Registration table before Round 1, and at the Information table after that.
2. **Opening Assembly:** Make sure all students are with their groups and have used the restrooms. Check with students one last time for room locations. Make sure everyone has purchased lunch or has a lunch with them. Make sure students are wearing their school code tags.
3. **During rounds 1 and 2:**
  - Offer to sell T-shirts, or help at the information table, or with hospitality for the judges, and/or find the host and offer to help.
  - If you are hoping to watch your child perform, please remember that there may not be enough space in some rooms, and that judges must have the seats front & center. No talking, no coaching, and no photography of any kind, please!
4. **Lunch:**
  - Make sure your group has lunch tickets and gets lunch. (You have lunch too!) Help with general supervision. Remind ANY students where the trash cans are.
  - If any students get particularly out of order, find a coach to handle the “teacher type” discipline. Let the coaches be the bad guys!!!
  - If there are any first aid type situations, deliver the student to First Aid and find the coach in question. When in doubt, go to JUDGES to find a DTASC coach.
5. **Afternoon Rounds:**
  - See if there is anything you can help clean up. JUDGES is a good place to find out what needs to be done. We always need help sorting SHARE SHEETS.
  - You may watch a round if there is room. Same restrictions as in #3 above.
6. **Any time students are out on campus**
  - Please remind them to be quiet. If they're doing something dangerous, they need to be stopped. Get help from a DTASC coach as needed.
  - Students are NOT permitted to leave campus at any time during the festival.
7. **Final Assemblies:** Help maintain quiet with your group. It is not necessary for you to attend to any other school's group. Any situation that requires more discipline should be brought to the attention of your coach.
8. **After the Assemblies:** Make sure students have collected all their belongings, including jackets, cell phones, set exhibits, chairs, etc. before boarding the bus.

**Thank you for all your hard work and for helping the festival run smoothly.**

## Festival Jobs

- DTASC Drama Festivals are run completely by members. This helps keep entry fees low.
  - DTASC is 20% bigger than it was 10 years ago. DTASC board members work hard, but can't do everything.
  - ALL members are needed to help throughout the day.
  - Someone could have several jobs during the festival, for instance:
    1. Rules Checking / Judging for Rounds 1 and 2,
    2. sorting share sheets,
    3. and serving as MC for one of the Awards Assemblies.
  - Note: Some of the job descriptions have changed.
    1. New categories have been added.
    2. Some categories you remember may not be listed here for various reasons.
  - Please read these and decide before Sept 6 which festival job(s) you will sign up for.
- 

## Job Descriptions

**Text Liaison between Judges and Room Chairs** - available all day during festival to troubleshoot any communication needs. Must be good at texting and multi-tasking. Must get personal cell phone programmed with the day's text number and have unlimited texts. Must bring charger for cell phone.

**Registration/Information** - be there by 7:15 a.m. to set up table, understand your specific job, and be ready to deal with registration processes starting at 7:30 a.m. and continuing until last arrivals of the day. Then registration table moves to t-shirt table & becomes Information Table throughout day. Available for Rules check/judging if needed.

**Parent Passes** - be there by 7:15 a.m. to set up the table and clipboards, get a code list to keep secret as much as possible, and to prepare yourself. All non-participants other than DTASC coaches wear Parent Passes. They have to sign a list with their name & cell phone & school code; make out a name tag with their name, their school code and the date; and sign a Code of Conduct form which they leave with you. After Registration closes, Parent Passes moves to the T-Shirt table. All papers that have been signed up to that time are sent to Rules.

**Rules Checking / Judging** - Available *every round* to judge and check for rules violations as needed. Get assignment packet at Registration; attend the Judge Orientation about 8:15 am, especially if you're new or haven't judged recently. Check with Rules during lunch to see what room you need to check

for Semi-Finals. Check with Rules after Semi-Finals to see whether you're needed for rules checks in Finals Rounds.

**Coordinator for Rules Check / Judging** - Start by 7:15 am; finish when all coach assignments for Rounds 1&2 are covered. Hand out Rules Check/Judge packets & Rules Violation forms at registration table. Find replacements for any pre-assigned coach who does not come to the festival. Available for other jobs after round 1 starts, including Rules Check / Judging.

**Sorting Share Sheets** - Share sheets will be available near the end of round 2, the end of Semis, and sometimes the end of Finals. They need to be sorted according to school code and, late in the day, stuffed into envelopes. Times are approximate.

- Round 2 - 1:30 pm
- After semis
- After finals

**Chairperson** is responsible for getting the 12x15 manila envelopes from Judges or Tabs and seeing that each school code from each division has an envelope. Chairperson will also train any new workers throughout the day and make sure the boxes of share sheets get to the assemblies.

**Tech Coordinators** - available throughout tech rounds, which could last all day or only half. One for each tech category; you may choose your event. Your job is to keep things moving, to make sure every entry has all the required items (and to have judges note any missing items on the ballot), and to make sure the judges get everyone ranked (without talking to each other about it). You will be given a copy of a speech for the beginning of the round; as long as you cover the main points, you can change the words. If you're reading it aloud, please be dramatic and interesting.

**T-Shirts** - available to sell t-shirts and whatever else we have, available for rules check/judging if needed. Chairperson gets cash box from treasurer first thing in morning, returns it to Tabulations when sales end. Note: Never leave cash box unattended. Those on last shift pack remaining t-shirts etc into storage tubs in logical system (all same size together, all of same color pins together, etc). Inventory would be appreciated.

NOTE: The T-Shirt Table personnel also handle **Parent Passes** after Registration closes. All Parent Pass info also goes to Tabs at end of day. Description of Parent Pass duties is on page 1.

*(T-Shirts continues on next page)*

**T-Shirt Chairperson: All Day: from set-up to 6 p.m.** (but can simply check on workers throughout day; does not have to be at the table the entire time); assigns schedule for workers

1. Set-Up/ Morning shift until 11 a.m.
2. 10 a.m. - 1 p.m.
3. 11 a.m. - 2 p.m.
4. 1 p.m. - 4 p.m.
5. 3 p.m. - closedown
6. 3 p.m. - closedown

**Supervision/Clean-Up** - supervise during any times that students are not in rounds and keep areas clean, available for rules check/judging if needed  
(NOTE: All teachers and all parents are supposed to help with this as well.)

**Ticket Checker** - Verify that adults coming to lunch are judges or their school has pre-paid their lunch. Sell lunches to other adults. This is only during lunch; can handle several other jobs.

**Tabulations** - work all day during festival - might be Troubleshooting or rules check/judging Round 1. There are 2 main jobs:

**Taking ballots at door:** should be friendly & able to notice details.

**Inputting scores:** should be able to notice details and have very good computer skills. Need to be comfortable with Excel until we get the official computer program fully functional.

**Announcer - MC** for all announcements in **assembly area** during the day

**Announcer - MC for Varsity Awards Assembly** - host the assembly, announce the winners (two people can alternate, or one can do it all)

**Trophy Wranglers for Varsity Awards Assembly** - hand correct trophies to students

**Announcer - MC for Junior Varsity Awards Assembly** - host the assembly, announce the winners (two people can alternate, or one can do it all)

**Trophy Wranglers for Junior Varsity Awards Assembly** - hand correct trophies to students

**Announcer - MC for Middle School Awards Assembly** - host the assembly, announce the winners (two people can alternate, or one can do it all)

**Trophy Wranglers for Middle School Awards Assembly** - hand correct trophies to students



**Room Chair Coordinators** - Should be set up and ready to go before 8 a.m.; available early morning and all day to oversee room chairs, as needed. Jobs include showing training video; seeing that room chairs get programs, packets, assignments and stop watches; answering their questions; getting room chair sheets from Tabs for Semis & Finals; collecting stop watches and packets.

**Notes regarding the students you organize:** Room chairs will pick up their judges for round 1, when Judges HQ tells you to send them over. Room chairs also escort the judges to Tabs to turn in their ballots. Room chairs will have a number to text to, to report problems, ask for more judges, etc.

**Judges Coordinators:** Assign judges to rooms. (NOTE: We have a regular team of trained people. We are looking for new people to train at festival - but only during the afternoon.)

**Judges Lunches** - Preferably handled by Host School. Order pre-festival, coordinate lunch on day of festival.

**Hospitality** - Preferably handled by Host School. Purchase refreshments for judges, available all day to keep tables stocked and clean. If DTASC personnel, available for rules check/judging if needed.

NOTE: If hospitality is inadequate, judges are unhappy. Not good to have unhappy judges.

**Rules Violations** - Available all day, although could judge Round 1. Violations will start to arrive at the end of Round 1 and continue thru the day. Call in coach, discuss violation & what needs to be done about it. Record everything. If the violation requires a judge to follow up, assign someone to handle it.

(NOTE: We currently have an excellent team handling this, and there is no room for more people. However, the job is listed here so people will be aware of it, and because everything changes eventually, including excellent teams.)

#### NOTES FOR ALL:

- Job sign-ups for each festival are handled thru SignUpGenius.
- Please sign up for as many jobs as you can handle during the day.
- Next week an email with links for Registration and for Jobs will be sent to everyone who signed in at the mandatory meeting, including the people who were represented at the meeting - if the person repping them typed in their email.
- If you do not get the email with links by a week from the meeting, contact one of the board members.

## FESTIVAL REGISTRATION FEES

- Schools are expected to pay the amount assessed when they register, unless there was an error of some kind, such as ordering 8 lunches instead of 1.
- Contact the treasurer about any problems.
- Students dropping out after registration are not considered an error. The school is still expected to pay their registration fees. Perhaps the school can collect from the students or their parents if they don't understand the commitment they've made.
- If you add students, lunches, extra programs, or more dues after your registration is submitted, the additional money is due no later than the morning of the festival at the registration table. Anyone who is not paid up at that time is not eligible for trophies, and if you receive one anyway, you may have to return it.

## HOW TO PAY

- DTASC accepts school checks, personal checks, money orders and credit card payments.
- **All checks and money orders must be payable to DTASC.**
- Until we are set up to handle credit card payments online, the coach or the school must contact the treasurer by email – [llanning@pacbell.net](mailto:llanning@pacbell.net) – or by calling 818-517-3132 to set up an appointment for the credit card payment and to get the phone number to call. Payment cannot be taken on the cell phone call because the app for the credit card requires the cell phone's complete attention.

## LATE FEE

A late fee of \$35 per division will be assessed if registration fees have not been received by the start of the organizational meeting.

The late fee will double each consecutive time that a school is delinquent with their registration payment. Any school that has not met all financial obligations from a previous festival will not be eligible to register for any subsequent festivals until the Treasurer has verified that its account has been cleared.

### AMENDMENT TO LATE FEE RULE:

1. If a school has not submitted a check – school check, personal check that can be cashed, personal hold check, or money order – or paid by credit card before the Organizational Meeting, that school will not be registered and will not be placed in the program.
2. If a school withdraws from the festival after the Organizational Meeting, personal checks will not be cashed, but the standard cancellation fee of \$35 will be imposed and must be collected from the school before registering for a subsequent festival.
3. If a school withdraws from the festival after the program goes to print, one week before the festival, all checks – including personal hold checks – will be cashed.

Note: Extenuating circumstances may be considered by the President.

# Fall DTASC Registration--Junior Varsity

Fall Festival 2017

ONLY REGISTER ONE TIME. If you are at all unsure about whether you have successfully registered or need to make changes, please send an e-mail to [dtascregchanges@gmail.com](mailto:dtascregchanges@gmail.com).



School Name \*

Contact Coach Name \*

First Name

Last Name

E-mail \*

ex: myname@example.com

Contact Cell \*

Area Code

Phone Number

I verify that I attended the DTASC Mandatory Meeting on August 26, 2017, or I had somebody else attend on my behalf. If this cannot be verified, I know that a member of the DTASC board will contact me. \*

☐ Yes

All students competing in this division are in grades 8-9. \*

☐ Yes



Please indicate how many students you would like to register for each category. If you do not plan on entering students for a category, select "0."

Event 0--Set/Light Design (Alice in Wonderland) \*

## end of Junior Varsity registration form

You must pay for one ad for each Festival date in which you participate.

- Select 0 only if you have paid for an ad for the SAME DAY with a different division.
- Select \$15 for an 1/8 page
- Select \$30 for a 1/4 page
- Select \$50 for a 1/2 page
- Select \$100 for a full page.

**Ad Purchase Amount \***






\$

- You must pay \$1.00 for each printed program.

**Programs for \$1.00 each**

**Adult Pre-Paid Lunches for \$8.00 each**

**Total Amount Due to DTASC**

\$

Note: the Total will automatically appear here in place of \*3\*

Please submit a printed copy of your confirmation e-mail with your payment to the MS/JV Registrar--

Barbara Zatarain, 935 N. Avon St., Burbank, CA 91505



MAIL TO CORRECT ADDRESS!

Must be POSTMARKED by Monday, September 25, 2017 or pay \$35 late fee



Must be RECEIVED by Friday, September 29, or you are NOT REGISTERED

\*\*\* DO NOT SEND ANYTHING DTASC MUST SIGN FOR \*\*\*

Any additional fees you may have overlooked must be paid before you leave the Registration Table on Festival morning.

Submit

## T-SHIRT ORDER FORM

Director's Name: \_\_\_\_\_

School: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Zip: \_\_\_\_\_

**ALL PRE-ORDERED SHIRTS ARE \$12.00.** They will be sold at Festival for \$15.00.

Size	# ordered	COACH shirts
Youth Large		not available
Small		
Medium		
Large		
X-Large		
XX-Large		
XXX-Large		

\_\_\_\_\_ x \$12.00 = \$ \_\_\_\_\_  
 Number of shirts ordered

This order form along with your check or money order made out to DTASC must be postmarked no later than the registration deadline. Mail to:

**Lynn Lanning  
 DTASC Treasurer  
 510 Naranja Drive  
 Glendale, CA 91206**

**Your shirts may be picked up at the T-Shirt Table on the day of the Festival.**



# ATTENTION: 2018 GRADUATES



Looking for money for college?

DTASC has scholarships available for actors and techs!

If you have participated in at least 2 DTASC festivals from 2016 to now

If you have a GPA of at least 2.5

If you have a Theatre Arts GPA of at least 3.5

If your Theatre teacher will write you a letter of recommendation

If you complete the online application by April 28

If you audition on May 12

## You could be a DTASC scholarship recipient!

How to prepare:

Written part of application (all included in the online pdf)

1. List your theatre experiences in high school. One page maximum.
2. How has theatre helped you in high school? 200 words maximum
3. Why would you major in theatre, TV or cinema? 200 words maximum
4. What have you gained from participation in DTASC festivals? 200 words maximum?



Audition part

- For acting, prepare 2 contrasting monologues: one must be classical, one may be from musical theatre or opera.
- For tech, present a technical portfolio exhibiting design work in the DTASC technical categories.

Once the Scholarship Chair receives your completed application materials, you will be assigned an audition time and location for May 12.

FYI: The application for the Mario Lomeli Scholarship for Acting, sponsored by DTASC and CETA, can be downloaded at the same link.



Say Thank You to your teacher for sharing this information.

Go to DTASC Scholarship Forms and download the form you need.