

NOTE: Varsity, C Division, and C Div - all refer to students in grades 9-12.

JV, Jr. Varsity, Junior Varsity, B Division, and B Div - all refer to students in grades 8-9.

MS, Middle School, A Division, and A Div - all refer to students in grades 6-8.

SPECIFIC RULES FOR FALL EVENTS 2020 VIRTUAL FESTIVAL

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NOTE TO ALL:

**PLEASE REFER TO E1 AND E2;
ALL THOSE RULES APPLY AS WELL.**

ACTING CATEGORIES

TEXT

1. No play by Shakespeare may be used in any category. Verse drama is acceptable.
2. Because event 9 is designated as a musical, no singing from a musical is allowed in other categories except as noted for monologues.
 - The libretto of a musical may be used as long as no one sings or performs.
 - Songs included in plays not listed as musicals may be used.
 - Underscoring/humming of ANY music without lyrics is allowed when performing a play. However, • NO singing of words.
3. Must be from a single professionally produced and published play written for the stage. Equity waiver productions are permitted.
 - Definition of “professionally produced”: Performed by persons receiving pay.

REMINDER: Scenes must be appropriate for student audiences.

We are theatre educators. Recommended guidelines per division:

- **MIDDLE SCHOOL (A Div) — AGES 10-13; G rating only please; parents are not all present & would not all approve PG**
- **JUNIOR VARSITY (B Div) — AGES 13-15: PG rating**
- **VARSITY (C Div) — AGES 14-18: PG-13 rating**

EVENTS 0—2 ARE TECH EVENTS. SEE PAGES 5 & FOLLOWING.

EVENT 3: RULES FOR AUDITION MONOLOGUE

1. The participant will prepare and present two monologues.
2. The entire presentation is not to exceed five minutes, and should be split fairly evenly.
3. One of the monologues must be from a modern play (1920 or after) and one must be from a classical play (before 1920).
4. One of these monologues must be humorous, the other must be serious.
 - Which way rules 3 & 4 for monologues are combined is up to actor and/or director.
5. A capella singing is permitted in one of the monologues, but not required.
6. Monologues cannot be student-written.
7. No material from Shakespeare may be used.
8. No more than two (2) chairs may be used.

continued

EVENT 4: RULES FOR OPEN COMEDY – STRAIGHT SCENE

1. Must have 2 to 4 performers.
2. Must be a maximum of 5 minutes.
3. **Must be a STRAIGHT scene from a single professionally produced or published play written for the stage. It cannot be student written.**
4. All DTASC Straight Scene rules apply. *Handbook E2-2, #11 – see below.*
5. **Must be of humorous intent.**

DTASC HANDBOOK E2-2 #11 – STRAIGHT CUT SCENE RULES

At least one category per festival must designated as a straight scene.

- The “scene” **MUST** be derived from a single scene of a play, as written by the playwright.
- Limited editing and cuts permitted:
 - » To delete insignificant characters
 - » To make minor changes
 - » **TO REMOVE PROFANITY (REQUIRED)**
 - » To complete the scene within the time constraints.
- The playwright’s intent must be honored.
- One actor may play more than one role.

EVENT 5: RULES FOR AFRICAN AMERICAN PLAYWRIGHTS

1. Must have 2 to 4 performers.
2. Must be a maximum of 5 minutes.
3. **Must be from a single professionally produced or published play written for the stage; it cannot be student written.**
4. **The person(s) credited as the playwright(s) must be African American.**

EVENT 6: RULES FOR A WOMAN’S VOICE

1. Must have 2 to 4 performers.
2. Must be a maximum of 5 minutes.
3. **Must be from a single professionally produced or published play written for the stage; it cannot be student written. Does NOT have to be by a female playwright.**
4. **It’s the 100th anniversary of the American women’s suffrage movement, but the play can be about any issues regarding women.**

continued

SPECIFIC RULES FOR FALL EVENTS 2020 VIRTUAL FESTIVAL, CONTINUED

EVENT 7: RULES FOR LARGE GROUP OPEN DRAMA

1. Must have 3 to 6 performers.
2. Must be a maximum of 8 minutes.
3. Must be from a single professionally produced or published play written for the stage; it cannot be student written.
4. Must be a scene of serious intent, not a parody.

EVENT 8: RULES FOR LARGE GROUP OPEN COMEDY

1. Must have 3 to 6 performers.
2. Must be a maximum of 8 minutes.
3. Must be from a single professionally produced or published play written for the stage; it cannot be student written.
4. Must be a scene of humorous intent.

EVENT 9: RULES FOR OPEN MUSICAL

1. Must have 3 to 6 performers.
2. Must be a maximum of 8 minutes.
3. Must be from a single professionally produced or published musical written for the stage; it cannot be student written.
4. Must include a capella singing.
 - Intent of the musical scene must be theatrical in nature, not choir driven.
 - Songs in the scene need to help further storytelling.

NOTE: IF THERE ARE CHANGES TO REGISTRATION, please email:

dtascregchanges@gmail.com

that's: dtasc - reg(istration) - changes - @gmail.com

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RULES FOR ALL TECH CATEGORIES

1. All tech categories can have no more than four (4) presenters for Varsity (C Division), no more than six (6) presenters for Middle School and Junior Varsity (A/B Divisions).
2. *If participants do not present all the required elements for their specific technical category, their score will be affected, and they may be disqualified.*
3. Length of technical presentations for Virtual Festival varies by division:
Middle School – 8 minutes
Junior Varsity – 9 minutes
Varsity – 10 minutes
4. Technical categories are to be entirely student designed.
5. Detailed guidelines are provided in this handbook and on the web site. Please follow them.

2020: TECH THEATRE OPEN (OR PUBLIC DOMAIN)

1. Designs must be for not professionally produced or published stage play.
2. Must meet all category requirements for each category as listed in this handbook.
3. Kid-Friendly Guidelines are available on the DTASC website.
4. For the Virtual Festival, tech entries will NOT involve fully realized materials. All entries will be submitted online. Work can be done online, or can be done by individuals, scanned and uploaded to be part of the package. Electronic signatures are accepted.
5. Students are expected to social distance on these projects. Video showing students who are not socially distanced could lead to disqualification.
6. Students who are speaking may have their masks off while speaking.
7. Editing of your video presentation is recommended and encouraged! Bring your designs to life for the judges. Use voice overs as you highlight your designs. Show some of your research photos as you discuss it. Have fun!
8. DTASC will provide a list of both free and for purchase theatrical design programs for the creation of your virtual sets and costumes.

- Large numbers of tech entries may be split into 2 groups for initial round of judging.

QUICK OVERVIEW OF TECH CATEGORIES

SETS/LIGHTS

Middle School (A Division):

- Notebook including Concept Paper, expense sheet, verification, & checklist
- ONE set design
- A simple Overhead Ground Plan
- NO lighting component
- 1 front elevation in color
- 1–6 presenters; video presentation

Jr. Varsity (B Division):

- Notebook including Concept Paper, expense sheet, verification, & checklist
- TWO set designs for the same play
- A simple Overhead Ground Plan for EACH of the TWO sets
- A light plot for ONE of the sets
- 2 front elevations in color, one for each set
- 1–6 presenters; video presentation

Varsity (C Division):

- Notebook including Concept Paper, expense sheet, verification, & checklist
- THREE set designs for the same play
- Overhead ground plan for EACH of the THREE sets
- A light plot for EACH of the THREE sets
- 3 front elevations in color, one for each set
- 1–4 presenters; video presentation

GRAPHICS/PUBLICITY

All Divisions:

- Notebook including Concept Paper, expense sheet, verification & checklist
- Must use the designated play/genre
- Cannot use school name; make one up
- Poster OR Flyer
- Proposed Publicity Budget
- Cost of printing programs and poster/flyer (*pending as a required element*)

Middle School (A Division):

- 4-page Program (no blank pages)
- 1–6 presenters; video presentation

Jr. Varsity (B Division):

- 4-6 page Program (no blank pages)
- 1–6 presenters; video presentation

Varsity (C Division):

- 4-8 page Program (no blank pages)
- 1–4 presenters; video presentation

COSTUME/MAKE-UP

Middle School (A Division):

- Notebook including Concept Paper, expense sheet, verification, & checklist
- 3 costume renderings with makeup
- Each costume must be identified by character's name; if not for entire play, also needs act and scene
- Must have costume renderings, "fabric swatches," and make-up charts
- 1–6 presenters; video presentation

Jr. Varsity (B Division):

- Notebook including Concept Paper, expense sheet, verification, & checklist
- 4 costume renderings with makeup
- Each costume must be identified by character's name; if not for entire play, also needs act and scene
- Must have costume renderings, "fabric swatches," and make-up charts
- 1–6 presenters; video presentation

Varsity (C Division):

- Notebook including Concept Paper, expense sheet, verification, & checklist
- 5 costume renderings with makeup
- Each costume must be identified by character's name; if not for entire play, also needs act and scene
- Must have costume renderings, "fabric swatches," and make-up charts
- 1–4 presenters; video presentation

NOTES for ALL Tech Entries:

- If your video presentation is missing any of the required material, you might be disqualified. It would certainly lower your score.
- Make your presentation interesting for the judges to view.
- You MUST have adequate documentation; see Kid-Friendly Tech pdfs for details.
- Students are expected to social distance while working on this project, meeting and sharing online or by phone.

Download "Kid Friendly Tech" pdfs from dtasc.org for detailed guides to all three tech categories, or refer to instructions in section E3 of the DTASC handbook.

BASIC INFORMATION FOR ALL DIVISIONS

I. COACH'S RESPONSIBILITY

It is the **coach's responsibility** to make sure:

- A. All **rules** are followed
- B. All **paperwork** is complete
This means all **requisite forms** are filled out, AND students have prepared their **notebook** according to directions, with everything in the right order.
NOTE: ONE notebook is required. Students have the option of turning in additional copies of the notebook for the judges, if they wish.
- C. The **costs of materials** have been determined and kept within the **designated limit**.
- D. The value of all **donated/found material** has been estimated at the current fair market value and is included within the designated limit.
- E. Creators and models are able to explain the **reasons for their choices**.
- F. **Receipts** are available if judges discuss the amount spent.

II. JUDGING

- A. Each entry will be judged on the basis of **design, workmanship, and presentation**.
That said, entrants must recognize that all entries will primarily be judged as a **THAT'S THE REALITY** creation.
- B. **Research** is VERY important and entrants **MUST come prepared** to answer questions about the **choices and time period** of their design.
- C. Presentation of the winners will take place during the awards ceremony.
- D. Judges will be asked to write their thoughts on share sheets for each entrant.

III. RE-USE OF A WINNING ENTRY

- A. A winning entry may **not** be entered in any subsequent competition (Honorable Mention included).

IV. RECOGNITION

- A. All entries receive one (1) sweepstakes point.
- B. All entrants receive finalist ribbon.
- C. First through Fifth and Honorable Mentions may be awarded in each category.

NOTE: Failure to adhere to the directions could exclude students from a plaque or trophy, but entry will be evaluated by judges for critique sheets.

FALL FESTIVAL TECHNICAL CATEGORY

MIDDLE SCHOOL (DIVISION A) – SETS/LIGHTS

Don't Panic — There is **NO** Light component for Middle School. That's what the category may be called when you register. It also says Sets/Lights on Concept Paper, Verification Sheet, ballot and share sheet. Repeat: There is NO light component for MS.

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements**. For this year's designations, see page E3-5.
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page with School Code, Middle School Festival, Title & Author of Play** (may use this year's theme in place of title & author, if not using a specific play).
 2. **Concept Paper**. 1–2 pages max. See page E3–23 for specific details about the **Notebook and Concept Paper**.
 3. **Research** — to include actual research, plus sketches, problems solved, unused ideas, etc.
 4. **Expenses page, Verification Form and Checklist page, Receipts or proof of fair market value of items**
SEE PAGES E3–26 and E3–27 for a copy of EACH for EACH entry.
- C. Students design **ONE (1) set** at a scale of **1/2 inch = 1 foot**.
1. Stage description and dimensions are the designer's choice (and must be included and repeated throughout the designs) but they must not exceed the DTASC stage of 18' high, 36' wide, 30' deep. **Set materials not to exceed \$50.00 other than those used to create the "black box stage."** Receipts are necessary if the judge requests them.
 2. **Art work: overhead ground plan of set design in either 1/4" or 1/2" scale on white paper (1/4" scale preferred; fits on 8 1/2" x 11" paper).** Artist rendering / front elevations in color may be included.
- D. There is **NO lighting component for Division A**, in spite of the category's name. **The share sheet has [MS: Rate Notebook here], which means the judges should record scores for the required notebook.**
- E. **Six (6)** presenters to a team (maximum). Students may only participate on one presentation panel. **Tech presenters cannot participate in an acting event.** **MANDATORY: At least one member from the design team MUST be on the presentation panel.**
- F. Any currently enrolled student at the school can participate in the creation and execution of the design.
- G. **MANDATORY: Prepared oral presentation** will not exceed eight (8) minutes in length. All presentations must include **explanation of concept, choices, and materials**. Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

FALL FESTIVAL TECHNICAL CATEGORY

MIDDLE SCHOOL (DIVISION A) – COSTUMES/MAKEUP

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements**. For this year's designations, see page E3-5.
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page with School Code, Middle School Festival, Title & Author of Play** (may use this year's theme in place of title & author, if not using a specific play).
 2. **Concept Paper**. 1–2 pages max. See page E3–24 for specific details about the **Notebook and Concept Paper**.
 3. **Research** — to include actual research, plus sketches, props, costumes, etc., unused ideas, etc.
 4. **Expenses page, Verification Form and Checklist page, Receipts or proof of fair market value of items**
SEE PAGES E3–27 and E3–29. Copy of E3–27 for EACH entry.
- C. **THREE TO FOUR (3–4) costume renderings** are required, as follows:
1. Students **MAY construct one or two fully realized costumes** (constructed or gathered, not rented), following all appropriate guidelines as addressed in the Shakespeare Costume Category. (See Section E4 of the handbook)
 2. **MANDATORY: Color renderings of costumes with make-up, on white paper.**
 3. **MANDATORY: One rendering must be done for EACH fully realized costume.**
 4. **MANDATORY: Two renderings are to be of costumes not fully realized.** This will result in four (4) renderings if a pair of (2) costumes are fully realized, three (3) if only one (1) costume is fully realized.
 5. **MANDATORY: If NO costumes are fully realized, FOUR (4) costume/make-up renderings are required.**
 6. **Character** must be identified on front of each design, both costume and make-up.
 7. If costume is not for the entire play, **act and scene** must be identified, in writing, on front of each costume and make-up design.
 8. **MANDATORY: Legend indicates types of fabric intended; swatches** must be provided for each design.
 9. Legend indicates **types of makeup** intended.
- D. A maximum of **\$100.00 total** may be spent for the fully realized costume(s).
- E. **Six (6) presenters** to a team (maximum), including models.
Students may only participate on one presentation panel.
MANDATORY: At least one member from the design team MUST be on the presentation panel.
- F. Any currently enrolled student at the school can participate in the creation and execution of the design.
- G. **MANDATORY: Prepared oral presentation** will not exceed eight (8) minutes in length.
All presentations must include **explanation of concept, choices, and materials**. Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

FALL FESTIVAL TECHNICAL CATEGORY

MIDDLE SCHOOL (DIV A) – GRAPHICS/PUBLICITY

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements**. For this year's designations, see page E3-5.
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page with School Code, Middle School Festival, Title & Author of Play (may use this year's theme in place of title & author, if not using a specific play).**
 2. **Concept Paper.** 1–2 pages max. See page E3–25 for specific details about the **Notebook and Concept Paper**.
 3. **Research** — to include actual research, plus sketches, problems solved, unused ideas, etc.
 4. **Expenses page, Verification Form and Checklist, Receipts or proof of fair market value of items**
SEE PAGES E3–28 and E3–29. Complete ALL for EACH entry.
- C. **MUST** include the following components:
1. **MANDATORY: Four (4)-page program.** (May not leave one page blank for “Autographs.”) Any size page allowed. Each side of a page counts as 1 page. A sheet of paper folded in half equals 4 pages.
 2. **MANDATORY: One poster or flyer** of any size.
 3. **MANDATORY: A theoretical publicity budget of \$250.00.** This does NOT include the costs of printing the program or the poster/flyer. Use this money for **OTHER** publicity such as t-shirt design, ticket design, etc.
- D. **Six (6) presenters** to a team (maximum).
Students may only participate on one presentation panel.
MANDATORY: At least one member from the design team MUST be on the presentation panel.
- E. Any currently enrolled student at the school can participate in the creation and execution of the design.
- F. **MANDATORY: Prepared oral presentation** will not exceed eight (8) minutes in length. All presentations must include **explanation of concept, choices, and materials**. Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

FALL FESTIVAL TECHNICAL CATEGORY

JUNIOR VARSITY (DIVISION B) – SETS/LIGHTS

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements. This year the play is Amadeus.**
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page with School Code, Middle School Festival, Title & Author of Play (may use this year's theme in place of title & author, if not using a specific play).**
 2. **Concept Paper.** 1–2 pages max. **See page E3–23 for specific details about the Notebook and Concept Paper.**
 3. **Research** — to include actual research, plus sketches, problems solved, unused ideas, etc.
 4. **Expenses page, Verification Form and Checklist, Receipts or proof of fair market value of items**
- C. **TWO (2) sets required**, at a scale of **1/2" = 1 foot**.
These do not have to be two separate fully built sets, but could be one set with decorations or other elements added to show two separate scenes from a play.
Please note, a bare stage is not considered a set.
Stage description and dimensions are the designer's choice (and must be included and adhered to throughout the designs) but they must not exceed the DTASC standards of 18' high, 30' wide, 30' deep. **Set materials are not to exceed \$100.00 (not including the "black box stage."**
- D. **MANDATORY: 1 simple Overhead Ground Plan for each set, in either 1/4" or 1/2" scale on white paper (1/4" scale preferred; fits on 8 1/2" x 11" paper).** Artist rendering / front elevations in color may be included.
- E. **Lights** are **MANDATORY.**
See details on next page.
- F. **Six (6) presenters** to a team (maximum).
Students may only participate on one presentation panel.
MANDATORY: At least one member from the design team MUST be on the presentation panel.
- G. Any currently enrolled student at the school can participate in the creation and execution of the design.
- H. Technology (optional) — For the purposes of presentation, the use of latest theatre technology is encouraged. Entrant must bring own equipment.
- I. **MANDATORY: Prepared oral presentation** will not exceed eight (8) minutes in length. All presentations must include **explanation of concept, choices, and materials.** Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

B DIVISION SETS/LIGHTS, CONTINUED

Lights are MANDATORY as follows:

1. One light plot 1/4" or 1/2" scale. Must be usable for both scenes presented for set. Include key for all instruments used. Each light needs:
 - a) instrument number
 - b) channel number
 - c) dimmer number
 - d) color (if any)
 - e) any other pattern or accessories.
2. Instrument schedule: a spreadsheet of all lights used, organized by instrument number. For each light, also show the following information in appropriate columns:
 - a) instrument number
 - b) channel number
 - c) dimmer number
 - d) type of light
 - e) gobo (if any)
 - f) color
 - g) watt draw
 - h) purpose
 - i) focus area or special use

FALL FESTIVAL TECHNICAL CATEGORY

JUNIOR VARSITY (DIVISION B) – COSTUMES/MAKEUP

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements**. For this year's designations, see page E3-5.
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page with School Code, Middle School Festival, Title & Author of Play** (may use this year's theme in place of title & author, if not using a specific play).
 2. **Concept Paper**. 1–2 pages max. See page E3–24 for specific details about the **Notebook and Concept Paper**.
 3. **Research** — to include actual research, plus sketches, problems solved, unused ideas, etc.
 4. **Expenses page, Verification Form and Checklist page, Receipts or proof of fair market value of items**
SEE PAGES E3–27 and E3–29. Copy of E3–29 for EACH entry.
- B. **ONE (1) fully realized costume AND 3 costume renderings** are required, as follows:
1. Students **MUST construct one fully realized costume** (constructed or gathered, not rented), following appropriate guidelines addressed in the Shakespeare Costume category (See page E3–24). They **MAY** construct a pair of fully realized costumes.
 2. **MANDATORY: Color renderings of costumes with make-up, on white paper.**
 3. **MANDATORY: One rendering must be done for EACH fully realized costume.**
 4. **MANDATORY: Two renderings are to be of costumes not fully realized.** This will result in four renderings if a pair of costumes are fully realized, three if only one costume is fully realized.
 5. **Character** must be identified on front of each design, both costume and make-up.
 6. If costume is not for the entire play, **act and scene** must be identified, in writing, on front of each costume and make-up design.
 7. **MANDATORY: Legend indicates types of fabric intended; swatches** must be provided for each design.
 8. Legend indicates **types of makeup** intended
- C. A maximum of **\$100.00 total** may be spent for the fully realized costume(s).
- D. **Six (6) presenters** to a team (maximum), including models.
Students may only participate on one presentation panel.
MANDATORY: At least one member from the design team MUST be on the presentation panel.
- E. Any currently enrolled student at the school can participate in the creation and execution of the design.
- F. **MANDATORY: Prepared oral presentation** will not exceed eight (8) minutes in length. All presentations must include explanation of **concept, choices, and materials**. Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

FALL FESTIVAL TECHNICAL CATEGORY

JUNIOR VARSITY (DIV B) – GRAPHICS/PUBLICITY

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements**. For this year's designations, see page E3-5.
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page with School Code, Middle School Festival, Title & Author of Play (may use this year's theme in place of title & author, if not using a specific play).**
 2. **Concept Paper.** 1–2 pages max. See page E3–25 for specific details about the **Notebook and Concept Paper**.
 3. **Research** — to include actual research, plus sketches, problems solved, unused ideas, etc.
 4. **Expenses page, Verification Form and Receipt page, Receipts or proof of fair market value of items**
SEE PAGES E3–28 and E3–29 for details of EACH for EACH entry.
- C. **MUST include the following components:**
1. **MANDATORY: Four-page program.** (May not leave one page blank for “Autographs.”) Any size page is allowed. Each side of a page counts as 1 page. A sheet of paper folded in half equals 4 pages.
 2. **MANDATORY: One poster or flyer** of any size.
 3. **MANDATORY: A theoretical publicity budget of \$500.00.** This does NOT include the costs of printing the program or the poster/flyer. Use this money for OTHER publicity such as t-shirt design, ticket design, etc.
- D. **Six (6) presenters** to a team (maximum).
Students may only participate on one presentation panel.
MANDATORY: At least one member from the design team MUST be on the presentation panel.
- E. Any currently enrolled student at the school can participate in the creation and execution of the design.
- F. **MANDATORY: Prepared oral presentation** will not exceed eight (8) minutes in length. All presentations must include **explanation of concept, choices, and materials**. Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

FALL FESTIVAL TECHNICAL CATEGORY

VARSITY (DIVISION C) – SETS/LIGHTS

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements**. For this year's designations, see page E3-5.
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page with School Code, Varsity Festival, Title & Author of Play** (may use this year's theme in place of title & author, if not using a specific play).
 2. **Concept Paper**. 1–2 pages max. See page E3–23 for specific details about the **Notebook and Concept Paper**.
 3. **Research** — to include actual research, plus sketches, props as served, unused ideas, etc.
 4. **Expenses page, Verification Form and Checklist page, Receipts or proof of fair market value of items**
SEE PAGES E3–26 and E3–29. Copy of EACH for EACH entry.
- C. **THREE (3) sets required, at 1/4" scale**
- Stage description and dimensions are the designer's choice (and must be included and adhered to throughout the designs) but they must not exceed the DTASC standards of 18' high, 36' wide, 30' deep.
1. **Set Design**
 - a. **Architectural overhead ground plans, 1/4" or 1/2" scale MANDATORY.**
(1/4" scale preferred; fits on 8 1/2" x 11" paper)
 - b. White paper only, with artist rendering of set in color—may be included.
 2. **Set Model**
 - a. **1/2" scale MANDATORY**
 - b. Any suitable material may be used.
 - c. **Set materials are not to exceed \$100.00 other than those used to create the "black box stage." Receipts are necessary at judge's request.**
- D. **Lights** — See next page — **VERY IMPORTANT**
- E. **Four (4)** presenters to a team (maximum). Students may only participate on one presentation panel. **MANDATORY:** At least one member from the design team **MUST** be on the presentation panel.
- F. Any currently enrolled student at the school can participate in the creation and execution of the design.
- G. **Technology (optional)** — For the purposes of presentation, the use of latest theatre technology is encouraged. Entrant must bring own equipment.
- H. **MANDATORY:** Prepared **oral presentation** will not exceed eight (8) minutes in length. All presentations must include **explanation of concept, choices, and materials**. Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

continued

C DIVISION SETS/LIGHTS, CONTINUED

D. LIGHTING DESIGN AND SCHEDULES

1. One light plot ½" or ¼" scale

§ Must be usable for all three scenes presented for set

§ Include key for all instruments used

§ Each light needs

- **Instrument number**
- **Channel Number**
- **Dimmer Number**
- **Color (if any)**
- **Any other pattern or accessories**

2. Instrument schedule

§ Spreadsheet of all lights used organized by instrument number

- **Instrument #**
- **Channel #**
- **Dimmer #**
- **Type of light**
- **Gobo (if any)**
- **Color**
- **Watt draw**
- **Purpose**

• **Notes area or special use**

3. Channel schedule – Same info as Instrument schedule, organized by channel

4. Color schedule – Same info as Instrument schedule, organized by color

5. Magic Sheet (optional)

§ One page that has all lights with channel numbers organized in best method for the designer to access and use during programming and tech rehearsals (designer's preference) (See examples, page E3–18 and E3–19.)

NOTE: Light design can begin once students have the dimensions and approximate design for the stage. The sets do not have to be completely finished when light design is started. • Allow at least 5 class periods for creating the light design.

See Section E6
TO BE UPDATED with sample schedules

continued

C DIVISION SETS/LIGHTS, CONTINUED

RATIONALE

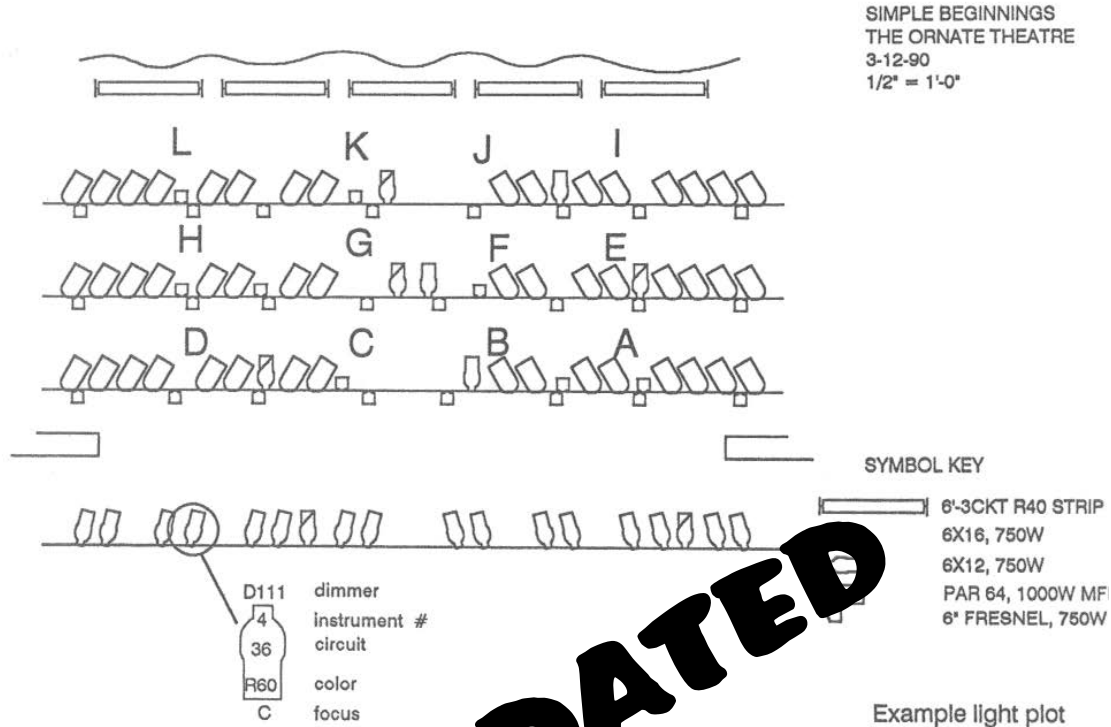
- 1,500 watts per circuit will allow for ample use of “Specials,” as well as allow for a much more practical light design.
- 1,500 watts per circuit will allow for 250 watt strip lamps on a standard 3 lamp per strip, ganged together with a second strip light.
- Adding floor pockets will make “Practical” lights an actual part of light designs.

SUGGESTED INSTRUMENTS:

- Set up: 2 catwalks, 3 electrics, 2 trees
- Instruments: 24 6” Ellipsoidals, 24 6” Fresnels (pronounced “FRIZZELS”), 2 beam projectors, 4 strip lights, 1 spotlight, 6 gel scrolls, 2 image projectors
- **May use any lighting instrument or accessory. Main reason, e.g. LED lights, intelligent mirrors, Gobo projectors, etc. are encouraged. These above listed instruments are just a guide line.**
We ask, however, that you do not include advanced instruments or accessories that are available only to a professional company, such as an Elation Power Spot 575 priced at \$2,000.00! An impressive instrument, yes, but beyond the reach of a typical high school theatre department.
- May use any colors
- Gels and colors may be included in presentation

NOTE: No added instruments are allowed to connect to the accessories.

Sample Light Plot



This theatre light plot is the plan used to hang the show's lighting.

Sample Instrument Schedule (abbreviated) (includes color medium schedule)

Instrument Schedule

Venue: McFarlin Auditorium
Designer: Jeannine Stegin

(All Layers)
Show: Repertory
Assistant: Rhonda Miller

8/28/2005 15:53

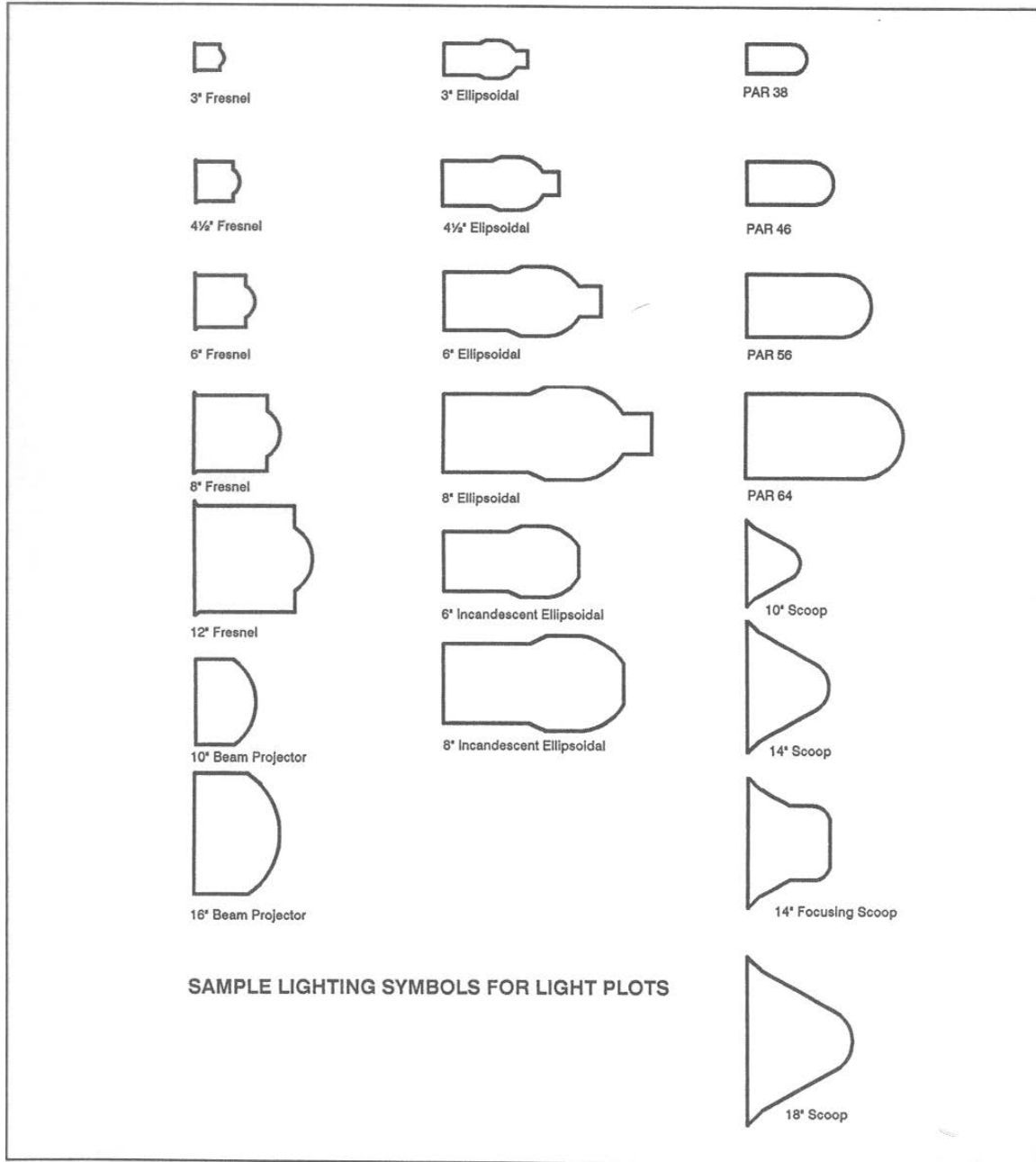
1st Electric

Unit	Channel	Dimmer	Type	Lens	Wattage	Purpose	Colour	Gobo
1	19	48	Source 4	36 Degree	575	L1 WARM P R58		
2	25	49	Source 4	36 Degree	575	L1 COOL PI R68		
3	19	50	Source 4	26 Degree	575	L1 WARM P R58		
4	25	51	Source 4	26 Degree	575	L1 COOL PI R68		
5	118	52	Source 4	26 Degree	575	SPECIAL R51		
6	14	53	Strand Centi		750	US PINK W/ R35		
7	16	54	Strand Centi		750	US BLUE W R78		
8	18	55	Strand Centi		750	US AMBER R9		
9	117	56	Source 4	26 Degree	575	SPECIAL R51		
10	14	57	Strand Centi		750	US PINK W/ R35		

[illegible]

HOOK-UP		Lab Sample			page	of	
CHAN	ID	WTR	POSITION	TYPE	FOCUS	LOAD	COLOR
	9		EL 2 #3	6" FRES	A	500w	R68
2	8		EL 2 #2	6" FRES	B	500w	R68
3	19		EL 4 #2	6" FRES	C	500w	R68
4	17		EL 4 #1	6" FRES	D	500w	R68
5	5		PE #1	S4 36°	A	575w	R08
6	4		PD #1	S4 36°	B	575w	R08
7	15		PE #2	S4 36°	C	575w	R08
8	10		EL 2 #4	S4 36°	D	575w	R08
9	2		PB #1	6" FRES	A	500w	R64
10	1		PA #1	6" FRES	B	500w	R64
11	7		EL 2 #1	6" FRES	C	500w	R64
12	11		PA #2	6" FRES	D	500w	R64
13	16, 23		FLOOR #1 & 2	STRIP	CYC RED	500w	R26
14	21, 24		FLOOR #1 & 2	STRIP	CYC BLUE	500w	R67
15	22, 20		FLOOR #1 & 2	STRIP	CYC GREEN	500w	R91

Common Lighting Symbols



FALL FESTIVAL TECHNICAL CATEGORY

VARSITY (DIVISION C) – COSTUMES/MAKEUP

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements**. For this year's designations, see page E3-5.
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page** with **School Code, Middle School Festival, Title & Author of Play** (may use this year's theme in place of title & author, if not using a specific play).
 2. **Concept Paper**. 1–2 pages max. See page E3–24 for specific details about the **Notebook and Concept Paper**.
 3. **Research** — to include actual research, plus sketches, problems solved, unused ideas, etc.
 4. **Expenses page, Verification Form and Receipt page, Receipts or proof of fair market value of items**
SEE PAGES E3–27 and E3–29. Copy EACH for EACH entry.
- C. **FIVE (5) costume renderings** are required, as follows:
1. Students **MUST** construct **one or two fully realized costumes** (constructed or gathered, not rented), following all appropriate guidelines addressed in the Shakespeare Category. (See Section E4 of the handbook)
 2. **MANDATORY: Color renderings of costumes with make-up**, on **white** paper.
 3. **MANDATORY**: One rendering must be done for **EACH fully realized costume**.
 4. **MANDATORY**: The remaining renderings are to be of **costumes not fully realized**.
 5. **Character** must be identified on front of each design, both costume and make-up.
 6. If costume is not for the entire play, **act and scene** must be identified, in writing, on front of each costume and make-up design.
 7. **MANDATORY**: Legend indicates **types of fabric** intended; **swatches** must be provided for each design.
 8. Legend indicates **types of makeup** intended
- D. A maximum of **\$100.00 total** may be spent for the fully realized costume(s).
- E. **Four (4)** presenters to a team (maximum), including models.
Students may only participate on one presentation panel.
MANDATORY: At least **one member from the design team MUST** be on the presentation panel.
- F. Any currently enrolled student at the school can participate in the creation and execution of the design.
- G. **MANDATORY**: Prepared **oral presentation** will not exceed eight (8) minutes in length. All presentations must include **explanation of concept, choices, and materials**. Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

FALL FESTIVAL TECHNICAL CATEGORY

Varsity (Division C) – Graphics/Publicity

- A. Entries **MUST** be from the **play or genre designated** by DTASC, and **must follow all division requirements**. For this year's designations, see page E3-5.
- B. **MANDATORY: Notebook** with the following items in this order:
1. **Title page** with **School Code, Middle School Festival, Title & Author of Play** (may use this year's theme in place of title & author, if not using a specific play).
 2. **Concept Paper**. 1–2 pages max. See page E3–25 for specific details about the **Notebook and Concept Paper**.
 3. **Research** — to include actual research, plus sketches, problems solved, unused ideas, etc.
 4. **Expenses page, Verification Form and Receipt page, Receipts or proof of fair market value of items**
SEE PAGES E3–28 and E3–29 for details of EACH for EACH entry.
- C. **MUST include the following components:**
1. **MANDATORY: Four-page program**. (May not leave one page blank for “Autographs.”) Any size page is allowed. Each side of a page counts as 1 page. A sheet of paper folded in half equals 4 pages.
 2. **MANDATORY: One poster or flyer** of any size.
 3. **MANDATORY: A theoretical publicity budget of \$1,000.00**. This does NOT include the costs of printing the program or the poster/flyer. Use this money for **OTHER** publicity such as t-shirt design, ticket design, etc.
Include a **list of publicity and a mock timeline** of when those events take place.
- D. **Four (4) presenters** to a team (maximum).
Students may only participate on one presentation panel.
MANDATORY: At least one member from the design team MUST be on the presentation panel.
- E. Any currently enrolled student at the school can participate in the creation and execution of the design.
- F. **MANDATORY: Prepared oral presentation** will not exceed eight (8) minutes in length. All presentations must include **explanation of concept, choices, and materials**. Presenters must have a **thorough knowledge of concept and materials** as the judges will be allotted approximately three (3) minutes for question and answer following the presentation.

SETS/LIGHTS:

A GUIDE TO THE

NOTEBOOK AND CONCEPT PAPER

I. TITLE PAGE

1. School Code
2. _____ Division Festival
3. Title and author of play

II. Expenses page, Verification Form and Checklist page, Receipts or proof of fair market value of items. (see E3–26)

III. CONCEPT PAPER (1–2 pages maximum)

Please write in short, simple sentences.

A. Essential Play Information

1. Title (again)
2. Author (again)
3. Genre (tragedy/comedy, etc.)
4. Historical period/cultural context
5. Settings and time passage
6. Style (romantic, etc.)

B. Interpretation of Play

1. Very brief plot summary — key conflict/resolution
2. Significant characters played by key characters
3. Main theme or message
4. Playwright's intent — How play reflects author's purpose

C. Designers' intent — Values of the play/playwright that the designers are committed to expressing through their designs

1. Mood, emotional tone, meanings
2. Stylistic and/or practical design goals

CA Theatre Arts Standard

3.2 - Advanced

Students design theatre pieces in specific theatrical styles including classics by such playwrights as Shakespeare.

IV. RESEARCH

The following are **recommendations** of things to include in this section. Include as few or as many as are appropriate for each entry.

- A. State specific design choices and explain in more detail how they help to communicate the practical needs, as well as meanings, emotions, and stylistic goals stated in the introduction.
- B. Drawings/sketches/renderings/models/plots (Explain in more detail how they support the play based on number and sequence of settings, time passage, script requirements, and authentic research)
- C. Practical choices — cost, time, materials, ease of use, ease in staging
- D. Artistic choices — color, texture, line, shape, composition, silhouette, balance, terminal accents, special effects
- E. Artistic license — unique choices based on an artistic vision (visual metaphors)
- F. Special design problems faced and how you resolved them
- G. Changes that you would make a second time and why
- H. Your greatest successes/personal rewards and why

COSTUMES/MAKEUP:

A GUIDE TO THE NOTEBOOK AND CONCEPT PAPER

I. TITLE PAGE

1. School Code
2. _____ Division Festival
3. Title and author of play

II. Expenses page, Verification Form and Checklist page, Receipts or proof of fair market value of items. (see E3–27)

III. CONCEPT PAPER (1–2 pages maximum)

Please write in short, simple sentences.

A. Essential Play Information

1. Title (again)
2. Author (again)
3. Genre (tragedy/comedy, etc.)
4. Historical period/cultural context
5. Settings and time passage
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- B. Drawings/sketches/renderings/models/plots (Explain in more detail how they support the play based on the characters, their actions, the time period, script requirements, and authentic research)
- C. Practical choices — cost, time, materials, ease of use, ease in staging
- D. Artistic choices — color, texture, line, shape, composition, silhouette, balance, terminal accents, special effects
- E. Artistic license — unique choices based on an artistic vision (visual metaphors)
- F. Special design problems faced and how you resolved them
- G. Changes that you would make a second time and why
- H. Your greatest successes/personal rewards and why

GRAPHICS/PUBLICITY:

A GUIDE TO THE NOTEBOOK AND CONCEPT PAPER

I. TITLE PAGE

1. School Code
2. _____ Division Festival
3. Title and author of play

II. Expenses page, Verification Form and Checklist page, Receipts or proof of fair market value of items. (see E3–28)

III. CONCEPT PAPER (1–2 pages maximum)

Please write in short, simple sentences.

A. Essential Play Information

1. Title (again)
2. Author (again)
3. Genre (tragedy/comedy, etc.)
4. Historical period/cultural context
5. Settings and time passage
6. Style (romantic, etc.)

B. Interpretation of Play

1. Very brief summary — key conflict/resolution
2. Significant roles played by key characters
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CA Theatre Arts Standard

3.2 Advanced

Students design theatre pieces in specific theatrical styles including classics by such playwrights as Shakespeare.

IV. RESEARCH

The following are **recommendations** of things to include in this section. Include as few or as many as are appropriate for each entry.

- A. State specific design choices and explain in more detail how they help to communicate the practical needs, as well as meanings, emotions, and stylistic goals stated in the introduction.
- B. Program cover and flyer (optional T-shirt and tickets) (Explain in more detail how they support the play based on the characters, their actions, the time period, script requirements, and authentic research)
- C. Practical choices — cost, time, materials, ease of use, ease in staging
- D. Artistic choices — color, texture, line, shape, composition, silhouette, balance, terminal accents, special effects
- E. Artistic license — unique choices based on an artistic vision (visual metaphors)
- F. Special design problems faced and how you resolved them
- G. Changes that you would make a second time and why
- H. Your greatest successes/personal rewards and why

SETS/LIGHTS VERIFICATION FORM

One copy of this sheet must be filled in, signed, and included in the video.

SCHOOL CODE: _____

CREATOR'S NAME(S): _____

TOTAL COST OF DESIGN: _____

I verify that the accompanying set/lights design was conceptualized and created by student(s) enrolled in the above school indicated by code, using appropriate social distancing. I further verify that this design has never placed in any DTASC competition prior to this date.

Signature of Creator/Designer

Signature of Director/Advisor

SETS / LIGHTS CHECKLIST

- _____ 1. We have all the notebook pages to show the judges in our video:
- _____ Title Page, with School Code, Division, Title & Author of Play
 - _____ Conceptualization following all the guidelines
 - _____ Research section:
 - _____ details of our research _____ sketches _____ problems solved
 - _____ how our choices are practical & support the play _____ unused ideas
 - _____ Verification Form and Checklist (this page)
 - _____ Expenses Page, showing how we spent our money
 - _____ Explanation for how we could adapt our ideas to a school budget
- _____ 2. We have designed the required number of sets for our division:
- _____ Varsity: 3 set renderings _____ JV: 2 set renderings _____ MS: 1 set rendering
- _____ 3. We have created the required simple Overhead Ground plan(s).
- _____ Varsity: 3 (1 per set) _____ JV: 2 (1 for each set) _____ MS: 1 (for our set)
- _____ 4. We have the required Front Elevations, in color:
- _____ Varsity: 3 (1 per set) _____ JV: 1 (for one of our sets) _____ MS: 1 (for our set)
- _____ 5. We have the required Lighting Components:
- _____ Varsity: 3 (1 per set) _____ JV: 1 (for one of our sets) _____ MS: NONE
- _____ 6. Our video presentation is as thorough and interesting for the judges as possible. We have highlighted our designs, explained our concept and used editing to visual display our designs and sections of our research.
- _____ 7. All the work on this tech project has been done by socially distanced students from our school.

COSTUME VERIFICATION FORM

One copy of this sheet must be filled in and signed for EACH costume entry and included in the video.

SCHOOL CODE: _____

CREATOR'S NAMES: _____

TOTAL COST: _____

I verify that the accompanying costume was designed and fabricated by student(s) enrolled in the above school indicated by code, using appropriate social distancing. I further verify that this design has never placed in any DTASC competition prior to this date.

Signature of Creator/Designer

Signature of Director/Spotlight

COSTUME CHECKLIST

- _____ 1. We have all the notebook information to show the judges in our video:
 - _____ Title Page, with school name, Division, Title & Author of Play
 - _____ Concept Paper, following all the guidelines
 - _____ Research section:
 - _____ details of our research
 - _____ virtual fabric swatches
 - _____ choices made
 - _____ how our choices communicate practical needs, meanings, emotions, style goals
 - _____ how all of these support the play
 - _____ greatest successes or personal rewards gained from this project
 - _____ costume renderings
 - _____ makeup designs
 - _____ problems solved
 - _____ changes for next time
- _____ 2. We have the required number of costume renderings in our video:
 - _____ Varsity: 5
 - _____ JV: 4
 - _____ MS: 3
- _____ 3. We have a makeup design for each costume.
- _____ 4. We have identified each costume rendering with character's name (plus act & scene if needed)
- _____ 5. Our video presentation is as thorough and interesting for the judges as possible. We have highlighted our designs, explained our concept and used editing to visual display our designs and sections of our research.
- _____ 6. All the work on this tech project has been done by socially distanced students from our school.

GRAPHICS/PUBLICITY VERIFICATION FORM

One copy of this sheet must be filled in and signed for the budget/publicity entry and included in the video.

SCHOOL CODE: _____

CREATOR'S NAME(S): _____

TOTAL COST OF DESIGN: _____

I verify that the accompanying budget/publicity design was conceptualized and created by student(s) enrolled in the above school indicated by code, using appropriate social distancing. I further verify that this design has never placed in any DTASC competition prior to this date.

Signature of Creator/Designer

Signature of Director/Sponsor

GRAPHICS/PUBLICITY CHECKLIST

- _____ 1. We have all the necessary information to show the judges in our video:
- _____ Title of Play, with School Code, Division, Title & Author of Play
 - _____ Script Paper, following all the guidelines
 - _____ Research section:
 - _____ details of our research _____ sketches _____ problems solved
 - _____ how our choices are practical & will build enthusiasm for the play
 - _____ when and where our material would be used _____ unused ideas
 - _____ Verification Form and Checklist (this page)
 - _____ Expenses Page, showing how we spent our money
 - _____ Explanation for how we could adapt our ideas to a school budget
- _____ 2. We have created a program with the required number of pages for our division:
- _____ Varsity: 4-8 pages _____ JV: 4-6 pages _____ MS: 4 pages
- _____ 3. We have created a poster or flyer for the play.
- _____ 4. We have created a budget for our proposed publicity within the amount of money we were allowed:
- _____ Varsity: _____ max _____ JV: _____ max _____ MS: _____ max
- _____ 5. We included printing costs for programs or poster/flyer as part of our notebook
- _____ 6. In our budget, we have explained how the theoretical money would be used to get people excited to come see the play.
- _____ 7. Our video presentation is as thorough and interesting for the judges as possible. We have highlighted our designs, explained our concept and used editing to visual display our designs and sections of our research.
- _____ 8. All work on this tech project has been done by socially distanced students from our school.

TECHNICAL THEATRE EXPENDITURES REPORT

This is an example of how to create the Expenditures Report for your tech notebook.

The items listed here show you

- how to list and explain items
- how to figure costs
- how to prove the amount you're claiming on expenses.

Remember, if borrowed, found, rented, and/or donated, an item used to create your design must be accounted for financially in your budget!

FALL FESTIVAL - YEAR - DIVISION

SCHOOL CODE - ZZZ

TECH CATEGORY - SET.S...(or)...COSTUMES...(or)...COSTUME TECHNIQUES

LIST OF MATERIALS USED / PURCHASED / RENTED / DONATED

COSTUME / MAKE-UP (Example)

Materials	Amount Spent
1. Partial bolt of Cotton fabric donated by a parent. Approximately 10 yards left on bolt. Located equivalent material on Fabric.com for \$3.99 a yard = \$59.85 Printed copy of web page is included to show on-Line price. Only used 7 yards	\$ 27.93
2. Bought lace ribbon at Walmart. \$8.99 for 25 yard roll. (Receipt included) Used 12.5 yards	\$ 4.50
3. Purchased two dresses from Goodwill. (Receipt included)	\$ 12.00
4. Bought make-up from Halloween Superstore. (Receipt included)	\$ 19.95
5. Two old pairs of Converse Hi-Tops, Donated by students. Found similar pair on E-Bay for \$2.99. (Printed copy of website with price, included)	\$ 5.98
6. Eagle necklace purchased from Claire's. (Receipt lost.) Found similar necklace on line. (Copy of website with price)	\$ 4.95
7. Fabric paint. Had in our classroom. 3 colors used. Joann fabric.com lists each tube at \$5.99 each. Used 1/2 from each tube. (Copy of website listing Fabric Paint included) \$5.99 X 3 = \$17.97 ~ 1/2	\$ 8.99
TOTAL	\$ 84.30

FALL FESTIVAL RULES – INDEX FOR FALL 2020 VIRTUAL FESTIVAL

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Attention all coaches and students from all schools:
For the Fall Festival, you are responsible for following all the rules in
Sections E1, E2 and E3